

MINUTES OF THE REGULAR MEETING  
CLARENDON HILLS PARK DISTRICT BOARD  
COMMUNITY CENTER – 325 CHICAGO AVENUE  
April 28, 2025 – 7:00 p.m.

The meeting was called to order at 7:00p.m. by Kathleen Forzley, Board Secretary

The roll call was as follows:

Present: Barcelos, Callan, Draudt, and Fetzer  
Absent: Austin

Other Officials Present: Donald Scheltens, Executive Director  
Katie Gock, Assistant Director  
Mike Fletcher, Superintendent of Parks  
Lee Howard, Treasurer\*\*  
Kathleen Forzley, Secretary

Due to illness, Vice-President Callan requested a motion to allow President Austin to participate remotely as defined in Resolution R-32014-05, adopted by the Park District Board of Commissioners on April 28, 2014. Whereupon on motion by Commissioner Draudt, seconded by Commissioner Fetzer, the Board agreed to allow President Austin to participate via telephone. The roll call was as follows:

Ayes: Draudt, Fetzer, Callan, and Barcelos  
Nays: None

President Austin entered the meeting (via telephone) at 7:02p.m.

Addresses from the Audience – None

Approval of consent agenda

Vice-President Callan requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Draudt, seconded by Commissioner Barcelos, the consent agenda was approved. The roll call was as follows:

Ayes: Draudt, Barcelos, Austin (via telephone), Fetzer, and Callan  
Nays: None  
Absent: None

Committee Reports

Finance/Personnel Committee

Commissioner Draudt informed the Board that Treasurer Lee Howard would be presenting the Statement of Revenues, Expenditures, and Fund Balances. After discussion, Commissioner Draudt presented Ordinance 2025-01, the Tentative Combined Budget/Appropriation Ordinance for the fiscal year ending April 30, 2026. Treasurer Howard explained that this budget will include revenues received from the voter approved Clarendon Hills Park District Bond Referendum.

There being no further discussion, Vice- President Callan requested a motion to approve Ordinance 2025-01, the Tentative Combined/Appropriation Budget Ordinance for the fiscal year ending April 30, 2026. Whereupon, on motion by Commissioner Fetzer, seconded by Commissioner Barcelos, the Ordinance was approved. The roll call was as follows:

Ayes:	Fetzer, Barcelos, Callan, Austin (via telephone), and Draudt
Nays:	None
Absent:	None

#### Aquatics Committee

Vice-President Callan informed the Board that the current Lions Park Pool Project Status Update from FGMA indicates that the Bid and Permit documents have been compiled and were transferred to the project team on April 13, 2025. The permit was submitted to the Illinois Department of Public Health and delivered to Springfield on April 16, 2025, with the anticipated timeline for IDPH permit review response to be 12 to 16 weeks. The permits were submitted to the Village of Clarendon Hills on April 16, 2025. The Construction Manager (IHC) released the documents for contractor bidding on April 22, 2025. The bid opening is scheduled for May 13, 2025.

#### Recreation Committee

Commissioner Fetzer informed the Board that the recreation staff staged two successful Easter Egg Hunts with good attendance at both. The end of the year special events include graduation for the 4's class, a Mother's Day / Special Person tea party for the 3's program, and year end assessments for all classes. Commissioner Fetzer also informed the Board that a very successful Color Run took place on May 2<sup>nd</sup>, with ninety runners registered. Commissioner Fetzer reminded the Commissioners to "Save the Date for the Annual Family Fall Fest on September 20, 2025.

#### Maintenance/Safety Committee

Commissioner Barcelos updated the Board on the spring activities for the Parks Department. These included prepping the ball fields, mowing, and basic park maintenance.

Executive Director Scheltens informed the Commissioners that he continued to interview candidates for the Superintendent of Parks position and would keep the Commissioners updated as a final candidate is chosen.

Superintendent of Parks, Mike Fletcher, updated the Board on the progress of the Field #2 dugouts. The concrete work to the entrance of the dugout was almost completed and the infield was completely renovated a week ago.

The prescribed burn in Prospect Park was a complete burn, but the Hosek Park burn was only a partial burn due to the excess moisture. Also, Superintendent Fletcher has hired four people for summer maintenance staff.

Commissioner Barcelos presented the Hitchcock Design Prospect Park Courts Renovation update for Board discussion. The bid opening will be on May 8, 2025, at 10:00a.m. at the Park District. The Board will approve the bid at the May 19<sup>th</sup> meeting.

The Board discussed the Hosek Park Improvements Project, which includes a pathway, pavilion, and other recreational amenities. The Park District would be applying for an OSLAD Grant, which would be awarded in early next year if all goes well. This project, should the grant be awarded, will begin sometime in 2026. Next month, Hitchcock Design Group will present an estimate for the Board's review to complete the grant application process and submit the project paperwork.

#### President's Report

Vice-President Callan presented Resolution R-2025-01, a Resolution Authorizing a Contract for Procurement of Aquatic Equipment for the Lions Park Pool Renovations, for Board discussion. Commissioner Draudt asked if this Aquatic Equipment would keep the Park District on its estimated budget for this project. The Board acknowledged that any added amenities to the Splash Playground would add costs but would not be determined until the bid opening next month and all the bids were reviewed. There being no more discussion, President Austin (by telephone) requested a motion to approve Resolution R-2025-01. Whereupon, on motion by Commissioner Callan, seconded by Commissioner Fetzer, Resolution R-2025-01 was approved. The roll call was as follows:

Ayes:	Callan, Fetzer, Austin (via telephone), Barcelos, and Draudt
Nays:	None
Absent:	None

President Austin (via telephone) requested a motion to convene to Executive Session for the purpose of:

- a. Discussion of minutes of meetings lawfully closed to the public, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes, pursuant to Section 2(c)(21) of the Open Meetings Act
- b. Appointment, employment, compensation, discipline, performance, or discipline of an employee, pursuant to Section 2(c)(1)(2) of the Open Meetings Act

Whereupon, on motion by Commissioner Barcelos, seconded by Commissioner Callan, the Board convened to Executive Session at 7:45p.m. The roll call was as follows:

Ayes:	Barcelos, Callan, Draudt, Fetzer, and Austin (via telephone)
Nays:	None
Absent:	None

Assistant Director Katie Gock and Superintendent of Parks Mike Fletcher exited the meeting at 7:45p.m.

On motion by Commissioner Draudt, seconded by Commissioner Fetzer, the Board reconvened to the regular meeting at 8:04p.m. The roll call was as follows:

Ayes: Draudt, Fetzer, Callan, Barcelos, and Austin (via telephone)  
Nays: None  
Absent: None

President Austin (via telephone) requested a motion to approve the Executive Session minutes of October 28, 2024, for release, and approve the destruction of the audio tapes from April 24, 2023 (minutes released October 23, 2023), and the audio tape from October 23, 2023 (minutes released October 28, 2024). Whereupon, on motion by Commissioner Barcelos, seconded by Commissioner Callan, the motion was approved. The roll call was as follows:

Ayes: Barcelos, Callan, Fetzer, Draudt, and Austin (via telephone)  
Nays: None  
Absent: None

President Austin (via telephone) requested a motion to approve the salary increases and Exemplary Performance Awards suggestions discussed in Executive Session. Whereupon, on motion by Commissioner Draudt, seconded by Commissioner Callan, the motion was approved. The roll call was as follows:

Ayes: Draudt, Callan, Barcelos, Austin (via telephone), and Fetzer  
Nays: None  
Absent: None

There being no further business to come before this meeting, it was, motion by Vice-President Callan, seconded by Commissioner Barcelos, adjourned at 8:07p.m. by voice vote.

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Park Board Secretary

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