

MINUTES OF THE REGULAR MEETING
CLARENDON HILLS PARK DISTRICT BOARD
COMMUNITY CENTER – 325 CHICAGO AVENUE
November 13, 2023 – 7:00 p.m.

The meeting was called to order at 7:00p.m. by Vice-President Callan.

The roll call was as follows:

Present: Barcelos, Callan, Draudt, and Fetzer
Absent: Austin

Other Officials Present: Donald Scheltens, Executive Director
Kathleen Forzley, Secretary
Mike Fletcher, Superintendent of Parks

Vice-President requested a motion to appoint him the President Pro Tem. Whereupon, on motion by Commissioner Barcelos, seconded by Commissioner Draudt, the motion was approved. The roll call was as follows:

Ayes: Barcelos, Draudt, Callan, and Fetzer
Nays: None
Absent: Austin

President Pro Tem Callan requested a motion to allow Commissioner Austin to participate remotely, due to family illness, as defined in Resolution R-14-05, adopted by the Park Board of Commissioners on April 28, 2014. Whereupon, on motion by Commissioner Callan, seconded by Commissioner Fetzer, the motion was approved.

The roll call was as follows:

Ayes: Callan, Fetzer, Draudt, Barcelos, and Austin*** (via telephone)
Nays: None
Absent: None

***Commissioner Austin officially entered the meeting after Board approval at 7:01pm via telephone.

Addresses from the Audience- None

Approval of consent agenda

President Pro Tem Callan asked the Board if they had any questions or comments. There being none, President Pro Tem Callan requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Callan, seconded by Commissioner Barcelos, the consent agenda was approved. The roll call was as follows:

Ayes: Callan, Barcelos, Austin (via telephone), Draudt, and Fetzer
Nays: None
Absent: None

Committee Reports

Finance/Personnel Committee

Commissioner Draudt informed the Board that he, Director Scheltens, and Treasurer Lee Howard, had met last Friday to discuss the three levy options. Since the Board had voted to proceed with the referendum at the October meeting, they all agreed with the second option, which was 4.2%, in the amount of \$2,356.224. Commissioner Draudt informed the Board that surrounding Park Districts were levying at 5% and believed that levying for less than 5% with an upcoming referendum was appropriate. After Board discussion, President Pro Tem Callan requested a motion to approve Resolution R-2023-05, a Resolution Determining the Amounts of Money Exclusive of Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to the Proposed Levy of the Clarendon Hills Park District for the Fiscal Year Beginning May 1, 2023, and Ending April 30, 2024, in the amount of \$2,356.224. Whereupon, on motion by Commissioner Draudt, seconded by Commissioner Barcelos, the Levy Resolution was approved. The roll call was as follows:

Ayes:	Draudt, Barcelos, Callan, Austin (via telephone), and Fetzer
Nays:	None
Absent:	None

Aquatics Committee

Commissioner Callan informed the Board that the Park District was still waiting for some final bills to be paid, but the anticipated loss would be closer to \$30,000 instead of the previously anticipated \$70,000.

Recreation Committee

Commissioner Fetzer informed the Board that the Assistant Director position will not be filled at this time. In the absence of the Superintendent of Recreation, the duties have been divided among the recreation staff. Dave Littwin, Aquatics and Special Events Recreation Supervisor, was focused on the upcoming Santa's Workshop and the Holiday Walk. Maria Tobin, Senior Recreation Supervisor, has taken charge of the smaller one-day programs and the culinary programs. Claire Chmielewski is heading up the brochure as well as the dance classes.

Maintenance/Safety Committee

Commissioner Barcelos told the Board that Superintendent of Parks, Mike Fletcher, and his staff have winterized the water fountains and permanent restrooms and are currently completing the sled hill at Prospect Park. The Pickleball Courts will remain open as long as the weather allows. When the courts come down, the staff will construct the ice rink at Prospect Park.

Superintendent Fletcher informed the Board that repairs on the foyer and the Community room will begin tomorrow and will continue for the next three days. Commissioner Barcelos questioned if anything could be done in the foyer, to avoid a repeat of the burst pipes. Superintendent Fletcher told the Board that heat tape was installed around the pipes in the foyer to prevent the pipes from freezing. He also reported that two pantries and a permanent dishwasher had been installed in the Culinary Kitchen.

Commissioner Barcelos reported that Bret would be presenting the annual IPM report at the December meeting.

President's Report

President Austin informed the Board that the Executive Director of the Westmont Park District has sent a letter requesting the return of the "Neighborly Rates" for the Lions Park Pool. She had replied that no decisions could be made at this time. Depending on the results of the Referendum, if the Referendum fails in March, the pool would be returned to the owners (Lions Club) and the Park District would not operate the pool anymore. If the Referendum passes, the Board would complete the new amenities and then need an entire pool season's revenues and expenditures reviewed before a decision could be made in whether to offer the Neighborly Rates.

There being no further business to come before this meeting, it was, motion by Commissioner Draudt, seconded by Commissioner Austin, (via telephone) adjourned at 7:22pm by voice vote.

Park Board Secretary
