

MINUTES OF THE REGULAR MEETING
CLARENDON HILLS PARK DISTRICT BOARD
COMMUNITY CENTER – 325 CHICAGO AVENUE
September 25, 2023 – 7:00 p.m.

The meeting was called to order at 7:00p.m. by President Austin.

The roll call was as follows:

Present: Austin, Barcelos, Callan, Draudt, and Fetzer
Absent: None

Other Officials Present: Donald Scheltens, Executive Director
Lee Howard, Treasurer
Kathleen Forzley, Secretary
Mike Fletcher, Superintendent of Parks

Addresses from the Audience- None

Approval of consent agenda

President Austin asked the Board if they had any questions or comments. There being none, President Austin requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Draudt, seconded by Commissioner Barcelos, the consent agenda was approved. The roll call was as follows:

Ayes: Draudt, Barcelos, Fetzer, Callan, and Austin
Nays: None
Absent: None

Committee Reports

Finance/Personnel Committee

Commissioner Draudt asked the Board if they had any questions regarding the Audit that Treasurer Lee Howard could clarify. Treasurer Howard reported that this audit received a “clean opinion,” which is the highest opinion they offer. Treasurer Howard explained that the deficit in capital projects is from the revenue loss from the pool.

Aquatics Committee

Commissioner Callan informed the Board that the wall between the slide and the main pool will be completed at the cost of approximately \$28,500. The concrete would need to be cured for 30 days before painting. He also reported the caulking between the deep end of the pool and the shallow end would be outsourced and completed this fall. Superintendent of Parks, Mike Fletcher, had received an estimate for \$9000 and he was looking for a second estimate. The repair of the water slide will cost approximately \$5000 to fix this fall. The end of season financial report could be presented at the October Board meeting once the final invoices have been paid. The expenditures are budgeted to exceed revenues, although the revenues this year did exceed expectations. The pool financials could reflect approximately a \$70,000 operating loss as budgeted for the 2023 pool season.

Recreation Committee

Commissioner Fetzer informed the Board that the Family Fall Festival was a great success with over 1,000 people attending. It was suggested that food vendors be notified of the date as soon as possible to avoid having competition between vendors.

Executive Director Scheltens informed the Board that Dave Littwin, Aquatics and Special Events Recreation Supervisor, was focused on upcoming Halloween events and Santa's Workshop. The staff is beginning the Winter/Spring Brochure with the goal of getting it completed and to the residents before December.

Michelle Koegel, Early Childhood Recreation Supervisor, has hired two new teachers for Little Learners 2's and 4's classes. Preschool is off to a good start and the children and parents are adjusting to the routine.

Maintenance/Safety Committee

Superintendent of Parks, Mike Fletcher, informed the Board that the Maintenance staff was busy with the grass cutting and weed management. Pizzo will be in one more time this year for weed maintenance at the Natural Restoration Project at Hosek Park. He told the Commissioners that the new position for the full-time maintenance worker has been re-posted but has not yet been re-filled. Superintendent Fletcher told the Board that if someone is not hired, he would outsource the duties such as mowing, basic maintenance, and snow removal for a period of time. The Board suggested that he check with other Park Districts to find out who they contract with. Commissioner Barcelos told the Board that he would have a report on the Pickleball Courts at the next meeting.

President's Report

President Austin introduced Aaron Gold, Speer Financial Municipal Officer. He informed the Board of ways to finance pool capital projects through a General Obligation Park Bond which would require the Park District to have a voter referendum. The Board questioned the time frame for the Bond sale. Mr. Gold believed that it would take approximately two months to complete, but the Board would need to approve some official procedures before moving forward.

After Board discussion it was decided to possibly go out for a referendum in March of 2024 if all lined up at the October Park Board meeting. Director Scheltens told the Board that they would need to determine the pool improvements, cost, and a time frame needed for the referendum facts brochure. This would need to be decided by the next meeting. Director Scheltens informed the Board that a marketing company would need to be hired to compile a facts brochure. He has received a quote from Metro Strategies Group and will request that they attend the October Board meeting. As well as the marketing group, Director Scheltens would request that Frank Dzarnowski from FGM Architects also attend the next meeting. The Commissioners should be prepared to make a final decision on the amenities and the final amount needed for the pool upgrades.

President Austin discussed hiring a replacement for the former Superintendent of Recreation. President Austin, Commissioner Draudt, and Executive Director Scheltens had discussed hiring an Assistant Director who would do all the duties of the Superintendent of Recreation as well as assist with some of the Executive Director's administrative duties.

There being no further business to come before this meeting, it was, motion by Commissioner Callan, seconded by Commissioner Draudt, adjourned at 8:34pm by voice vote.

Park Board Secretary
