

ORDINANCE NO. 2023-02

FILED
JUL 13 2023

Jean K. Baggett
DuPage County Clerk

CLARENDON HILLS PARK DISTRICT

DUPAGE COUNTY, ILLINOIS

**BUDGET/APPROPRIATION
ORDINANCE**

FOR FISCAL YEAR ENDING APRIL 30, 2024

01 - GENERAL CORPORATE FUND

BEGINNING FUND BALANCE		359,013
<u>ESTIMATED REVENUES & OTHER FUND SOURCES</u>		
PROPERTY TAXES	763,000	
PERSONAL PROPERTY REPLACEMENT TAXES	5,000	
INTEREST ON INVESTMENTS	9,000	
GRANTS AND CONTRIBUTIONS	6,000	
MISCELLANEOUS	<u>100</u>	
		783,100
<u>ESTIMATED TOTAL REVENUE</u>		783,100
TRANSFER FROM OTHER FUNDS	-	-
<u>ESTIMATED TOTAL FUNDS AVAILABLE</u>		<u>1,142,113</u>

01 - GENERAL CORPORATE FUND (CONTINUED)

ESTIMATED EXPENDITURES

SALARIES AND WAGES

DIRECTOR SALARY	64,012
SUPERINTENDENT OF PARKS	100,275
PARK MAINTENANCE LABORER	45,000
LANDSCAPE SPECIALIST	55,640
PARK MAINTENANCE CREW LEADER	53,500
MAINTENANCE LABOR	20,000
VACATION PAY	4,000
MAINTENANCE OVERTIME	2,000
EXEMPLARY PERFORMANCE AWARDS	5,000

349,427

ADMINISTRATIVE EXPENSE

BOARD SECRETARY - FOIA OFFICER	3,000
TELEPHONE & INTERNET EXPENSE	7,000
POSTAGE	3,000
OFFICE SUPPLIES	8,000
ASSOCIATION FEES	3,000
CONFERENCES & SEMINARS	3,000
SERVICE CONTRACTS	9,000
COMPUTER MAINTENANCE SERVICE	18,000
LEGAL FEES	12,000
PUBLICATION OF LEGAL NOTICES	1,000
TREASURER'S FEES	32,600
CONSULTING SERVICE	1,000
AUTO ALLOWANCE	1,000
MISC. PERSONNEL EXPENSE	1,000
IMRF - EMPLOYER CONTRIBUTION	25,073

127,673

INSURANCE EXPENSE

HEALTH INSURANCE	117,000
MEDICARE & SOCIAL SECURITY	28,000
UNEMPLOYMENT INSURANCE	1,000

146,000

01 - GENERAL CORPORATE FUND (CONTINUED)

<u>OPERATIONS AND MAINTENANCE</u>		
GROUNDS CARE - CONTRACTUAL	50,000	
GROUNDS CARE - MATERIALS	15,000	
TREE PLANTING & TRIMMING	10,000	
BUILDING - MAINTENANCE	7,000	
LIGHTING EQUIPMENT - MAINTENANCE	8,000	
VEHICLES & EQUIP - MAINTENANCE	7,000	
RECREATION EQUIPMENT MAINTENANCE	2,000	
MAINTENANCE SUPPLIES	15,000	
SAFETY PROGRAM SUPPLIES	5,000	
TOOLS & EQUIPMENT MAINTENANCE	5,000	
EQUIPMENT OPERATING EXPENSE	6,000	
CANINE RENTAL	4,000	
	<hr/>	134,000
<u>UTILITIES EXPENSE</u>		
ELECTRIC SERVICE	12,000	
HEATING SERVICE	5,000	
GARBAGE & SEWER SERVICE	1,000	
WATER SERVICE BUILDINGS & GROUNDS	8,000	
	<hr/>	26,000
<u>TRANSFERS</u>		
TRANSFER TO CAPITAL FUND		-
<u>CAPITAL IMPROVEMENTS</u>		
PARK SITE IMPROVEMENTS	-	
BUILDING IMPROVEMENTS	-	
EQUIPMENT PURCHASES	-	
	<hr/>	-
 <u>ESTIMATED TOTAL EXPENDITURES</u>		
		<hr/> 783,100
 <u>ESTIMATED ENDING FUND BALANCE</u>		
		359,013

02 - RECREATION FUND

BEGINNING FUND BALANCE		555,515
<u>ESTIMATED REVENUES</u>		
PROPERTY TAXES	1,174,000	
PERSONAL PROPERTY REPLACEMENT TAX	5,000	
INTEREST ON INVESTMENTS	9,000	
GRANTS AND CONTRIBUTIONS	6,000	
MISCELLANEOUS	100	
	<u>1,194,100</u>	1,194,100
<u>RECREATION REVENUE:</u>		
RECREATION PROGRAM FEES	359,400	
SPECIAL EVENTS REVENUE	5,000	
	<u>364,400</u>	364,400
<u>POOL REVENUES</u>		
CONCESSIONS	1,000	
DAILY ADMISSIONS	80,000	
POOL & BIRTHDAY PARTIES	10,000	
SEASON PASSES	175,000	
SWIM LESSONS & PROGRAMS	32,000	
PRIVATE SWIM LESSONS	10,000	
MISCELLANEOUS	2,000	
	<u>310,000</u>	310,000
<u>ESTIMATED TOTAL REVENUE</u>		1,868,500
TRANSFER FROM OTHER FUNDS		-
<u>ESTIMATED TOTAL FUNDS AVAILABLE</u>		<u>2,424,015</u>

02 - RECREATION FUND (CONTINUED)

ESTIMATED EXPENDITURES

SALARIES AND WAGES

DIRECTOR'S SALARY	64,012
SUPERINTENDENT OF RECREATION & FACILITIES	78,645
COMMUNITY CTR RECEPTIONIST	50,000
RECREATION SUPERVISOR 1	53,500
RECREATION SUPERVISOR 2	57,352
RECREATION SUPERVISOR 3	60,000
VACATION PAY	4,000
EXEMPLARY PERFORMANCE AWARDS	5,000
RECREATION SUPERVISOR 4	66,675
AQUATICS MANAGERS	28,000
LIFEGUARDS	150,000
ADMISSIONS	18,000
SWIM LESSON & PROGRAM INSTRUCTORS	20,000
PRIVATE SWIM LESSON INSTRUCTORS	5,000
	660,184

660,184

ADMINISTRATIVE EXPENSE

TELEPHONE & INTERNET EXPENSE	8,000
POSTAGE	3,000
OFFICE SUPPLIES	9,000
BOARD SECRETARY - FOIA OFFICER	3,000
CREDIT CARD PROCESS FEES	20,000
ASSOCIATION FEES	3,000
CONFERENCES & SEMINARS	3,500
MARKETING SERVICES	42,000
SERVICE CONTRACTS	9,000
COMPUTER MAINTENANCE SERVICE	18,000
LEGAL FEES	12,000
TREASURER'S FEES	32,600
CONSULTING SERVICE	1,000
AUTO ALLOWANCE	1,000
MISC. PERSONNEL EXPENSE	1,500
STAFF ATTIRE & SUPPLIES - AQUATICS	7,000
ELLIS STAFF, LICENSES & AUDITS	7,000
IMRF - EMPLOYER CONTRIBUTIONS	31,000
RENTAL EXPENDITURES - AQUATICS	5,000
	216,600

216,600

INSURANCE EXPENSE

HEALTH INSURANCE	117,000
MEDICARE AND SOCIAL SECURITY	54,500
UNEMPLOYMENT INSURANCE	6,500
	178,000

178,000

02 - RECREATION FUND (CONTINUED)

OPERATION & MAINTENANCE EXPENSE

MAINTENANCE EXPENSE - POOL & FACILITY	40,000	
MAINTENANCE SUPPLIES - POOL & FACILITY	30,000	
SAFETY PROGRAM SUPPLIES	5,000	
PORTABLE COMFORT FACILITIES	4,983	
		79,983

UTILITIES EXPENSE

ELECTRIC SERVICE	23,000	
HEATING SERVICE	20,000	
GARBAGE & SEWER SERVICE	9,000	
WATER SERVICE - BLDG. & GROUNDS	29,000	
		81,000

PROGRAM INSTRUCTOR SALARIES

COUNSELORS WAGES	38,000	
INSTRUCTOR'S/SUPERVISORS	175,000	
		213,000

PROGRAM SUPPLIES

PROGRAM SUPPLIES		70,000
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ADULT SOFTBALL

UMPIRE FEES		2,900
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SPECIAL EVENTS

SPECIAL EVENTS EXPENSES		30,000
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02 - RECREATION FUND (CONTINUED)

<u>CAPITAL IMPROVEMENTS</u>		
PARK SITE IMPROVEMENTS	70,000	
BUILDING IMPROVEMENTS	35,000	
EQUIPMENT PURCHASES	<u>35,000</u>	140,000
 <u>OTHER</u>		
RECREATION PROGRAM FEE GRANTS	<u>2,208</u>	2,208
 <u>LONG TERM DEBT & FEES</u>		
PRINCIPAL RETIRED	-	
INTEREST RETIRED	<u>-</u>	-
 <u>TRANSFERS</u>		
TRANSFER TO DEBT SERVICE FUND	264,625	
TRANSFER TO CAPITAL PROJECTS FUND	<u>-</u>	264,625
 <u>ESTIMATED TOTAL EXPENDITURES</u>		 1,938,500
 <u>ESTIMATED ENDING FUND BALANCE</u>		 485,515

03 - HANDICAPPED RECREATION FUND

BEGINNING FUND BALANCE		17,607
<u>ESTIMATED REVENUES</u>		
PROPERTY TAXES	102,700	
INTEREST ON INVESTMENTS	-	
		102,700
<u>ESTIMATED TOTAL FUNDS AVAILABLE</u>		120,307
<u>ESTIMATED EXPENDITURES</u>		
<u>CAPITAL IMPROVEMENTS</u>		
ADA IMPROVEMENTS	15,000	
<u>OTHER</u>		
SEASPAR ASSESSMENTS	84,426	
INCLUSION SERVICE FEE	3,274	
		102,700
<u>ESTIMATED TOTAL EXPENDITURES</u>		102,700
<u>ESTIMATED ENDING FUND BALANCE</u>		17,607

05 - LIABILITY INSURANCE FUND

BEGINNING FUND BALANCE		38,487
<u>ESTIMATED REVENUES</u>		
PROPERTY TAXES	28,000	
INTEREST ON INVESTMENTS	-	
		28,000
<u>TRANSFERS</u>		
TRANSFER TO FROM OTHER FUNDS		-
<u>ESTIMATED TOTAL FUNDS AVAILABLE</u>		66,487
<u>ESTIMATED EXPENDITURES</u>		
INSURANCE EXPENSE		28,000
<u>ESTIMATED TOTAL EXPENDITURES</u>		28,000
<u>ESTIMATED ENDING FUND BALANCE</u>		38,487

06 - AUDIT FUND

BEGINNING FUND BALANCE		8,078
<u>ESTIMATED REVENUES</u>		
PROPERTY TAXES	9,500	
INTEREST ON INVESTMENTS	<u>-</u>	9,500
<u>ESTIMATED TOTAL FUNDS AVAILABLE</u>		17,578
<u>ESTIMATED EXPENDITURES</u>		
AUDITING FEE		9,500
<u>ESTIMATED TOTAL EXPENDITURES</u>		9,500
<u>ESTIMATED ENDING FUND BALANCE</u>		8,078

20 - DEBT SERVICE FUND

BEGINNING FUND BALANCE		35,176
<u>ESTIMATED REVENUES</u>		
PROPERTY TAXES	172,000	
INTEREST ON INVESTMENTS	-	
GRANTS & CONTRIBUTIONS	-	
	<hr/>	172,000
<u>PROCEEDS FROM BOND ISSUE</u>		-
<u>TRANSFER FROM OTHER FUNDS</u>		264,625
ESTIMATED TOTAL FUNDS AVAILABLE		471,801
<u>LONG TERM DEBT & FEES</u>		
PRINCIPAL	350,000	
INTEREST	85,125	
REGISTRAR PAYING AGENT FEES	1,500	
	<hr/>	436,625
<u>ESTIMATED TOTAL EXPENDITURES</u>		436,625
<u>ESTIMATED FUND BALANCE</u>		35,176

22 - CAPITAL PROJECTS FUND

BEGINNING FUND BALANCE		87,277
<u>ESTIMATED REVENUES</u>		
GRANTS & CONTRIBUTIONS	-	
INTEREST ON INVESTMENTS	-	
PARK DONATION ESCROW	-	-
<u>PROCEEDS FROM BOND ISSUE</u>		-
<u>TRANSFER FROM OTHER FUNDS</u>		-
ESTIMATED TOTAL FUNDS AVAILABLE		87,277
<u>CAPITAL IMPROVEMENTS</u>		
PARK SITE IMPROVEMENTS	87,277	
BUILDING IMPROVEMENTS	-	87,277
<u>LONG TERM DEBT & FEES</u>		
BOND ISSUANCE COSTS		-
<u>ESTIMATED TOTAL EXPENDITURES</u>		87,277
<u>ESTIMATED FUND BALANCE</u>		-

**SUMMARY OF BUDGET/APPROPRIATION ORDINANCE
FOR FISCAL YEAR ENDING APRIL 30, 2024**

01 - <u>GENERAL FUND</u>		
SALARIES AND WAGES	349,427	
ADMINISTRATIVE	127,673	
INSURANCE	146,000	
OPERATIONS AND MAINTENANCE	134,000	
UTILITIES	26,000	
CAPITAL IMPROVEMENTS	-	
INTERFUND TRANSFERS	-	
		783,100
02 - <u>RECREATION FUND</u>		
SALARIES AND WAGES	660,184	
ADMINISTRATIVE	216,600	
INSURANCE	178,000	
OPERATIONS AND MAINTENANCE	79,983	
UTILITIES	81,000	
RECREATION PROGRAMS	315,900	
CAPITAL IMPROVEMENTS	140,000	
OTHER	2,208	
LONG-TERM DEBT & FEES	-	
INTERFUND TRANSFER	264,625	
		1,938,500
03 - <u>HANDICAPPED RECREATION FUND</u>		102,700
05 - <u>LIABILITY INSURANCE</u>		28,000
06 - <u>AUDIT FUND</u>		9,500
20 - <u>DEBT SERVICE FUND</u>		
PRINCIPAL	350,000	
INTEREST	85,125	
ISSUANCE COSTS	1,500	
		436,625
22 - <u>CAPITAL PROJECTS FUND</u>		87,277
<u>TOTAL EXPENDITURES & TRANSFERS APPROPRIATED</u>		3,385,702

ORDINANCE NO. 2023-02

THE BUDGET AND APPROPRIATION ORDINANCE
OF THE CLARENDON HILLS PARK DISTRICT
DUPAGE COUNTY, ILLINOIS
FOR FISCAL YEAR ENDING APRIL 30, 2024

WHEREAS, the Board of Commissioners of the Clarendon Hills Park District,
DuPage County, Illinois caused to be prepared a Budget
and Appropriation Ordinance and the Secretary of this Board has made the same
conveniently available to public inspection for at least thirty days prior to final action
thereon, and

WHEREAS, a public hearing was held as to such Budget and Appropriation Ordinance
on the 26th day of June, 2023.

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS
OF THE CLARENDON HILLS PARK DISTRICT, DUPAGE COUNTY, ILLINOIS,
AS FOLLOWS:

SECTION 1. That amounts, herein set forth, or so much thereof as may be authorized by
law and as may be needed are hereby budgeted and appropriated for the corporate
purpose of the Clarendon Hills Park District, as specified in Section 2 for the fiscal year
ending April 30, 2024.

SECTION 2. The amounts budgeted and appropriated for each object of purpose are
as follows:

SECTION 3. That all sums of money not needed for immediate specific purposes may
be invested in the purchase of tax anticipation warrants issued by this District, in the
purchase of municipal bonds issued by the District and other interest bearing
obligations of the United States or of the State of Illinois, National Bank, provided that
they are fully insured by the Federal Deposit Insurance Corporation.

SECTION 4. This Ordinance shall be in full force and effect from and after passage and
adoption.

ADOPTED this 26th day of June, 2023 pursuant to a roll call vote as follows:

AYES: Callan, Barcelos, Austin (via telephone), Draudt and Fetzer

NAYS: None

ABSENT: None

A handwritten signature in dark ink, appearing to read "Emanuel Austin". The signature is written in a cursive, flowing style.

President
Board of Commissioners
Clarendon Hills Park District

Attest:

A handwritten signature in dark ink, appearing to read "Kathleen A. Fozley". The signature is written in a cursive, flowing style.

Secretary

CERTIFICATION

I, Lee J. Howard, do hereby certify that I am Treasurer of the Clarendon Hills Park District, DuPage County, Illinois and that the foregoing is a true, correct and exact copy of Ordinance No. 2023-02 adopted and approved by the Board of Park Commissioners of said District at the regular meeting, duly and legally called, and held June 26th, 2023 as the same appears in the records in my possession and custody as such treasurer.

Dated this 26th day of June, 2023.



Lee J. Howard
Treasurer