

MINUTES OF THE REGULAR MEETING  
CLARENDON HILLS PARK DISTRICT BOARD  
MAINTENANCE FACILITY – 325 CHICAGO AVENUE  
May 22, 2023 – 7:00 p.m.

The meeting was called to order at 7:00p.m. by President Austin.

The roll call was as follows:

Present: Austin, Barcelos, Callan, Draudt, and Fetzer  
Absent: None

Other Officials Present: Donald Scheltens, Executive Director  
Lee Howard, Treasurer  
Kathleen Forzley, Secretary  
Mike Fletcher, Superintendent of Parks  
Valerie Louthan, Superintendent of Recreation and Facilities

Addresses from the Audience - None

Approval of consent agenda

President Austin asked the Board if they had any questions or comments. There being none, President Austin requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Callan, seconded by Commissioner Barcelos, the consent agenda was approved. The roll call was as follows:

Ayes: Callan, Barcelos, Fetzer, Austin, and Draudt  
Nays: None  
Absent: None

Committee Reports

Finance/Personnel Committee

Commissioner Draudt informed the Board that Treasurer Lee Howard would be presenting the final budget for approval at the June meeting. Treasurer Howard informed the Board that a Public Hearing would be held before the June Board Meeting to allow for public input regarding the Combined Budget/Appropriation Ordinance for the fiscal year ending April 30, 2024.

Aquatics Committee

Commissioner Callan informed the Board that the Lions Park Pool was up and running and ready for opening day on Saturday, May 27<sup>th</sup>. There are still issues with the sand filters, but the staff is hoping to get through the season. Commissioner Callan told the Board that family passes were still down by 85 passes from last year.

### Recreation Committee

Commissioner Fetzer informed the Board that the staff was in the process of planning the fall brochure. Michelle Koegel, Early Childhood Recreation Supervisor, is making a change to the Little Learners preschool schedule in the fall. The afternoon enrichment classes will be added to the preschool day, extending the preschool day until 2:00p.m.

Summer registrations were going well, with camps and youth athletics being the most popular. Commissioner Fetzer introduced Frank Wendling, Youth and Adult Athletics and Facility Recreation Supervisor. He told the Board that he started six weeks ago and informed them that he worked previously at the Medinah Park District where he was the Superintendent of Recreation. The Board asked him what new ideas he was bringing to the Park District. He told the Board that he was using Quick Scores this year which generates schedules, dates, times, and field locations. This will also inform parents of Tennis make-up dates. This program can be linked to the Park District website which can be accessed by phone. Some of the programs he was hoping to implement are a basketball program for kindergarten through 2<sup>nd</sup> grade, and a color race.

Commissioner Barcelos inquired if the camps were full. Superintendent Valerie Louthan told him that there were still openings. She also informed the Board that the summer staff were completing their First Aid/CPR training.

Commissioner Fetzer told the Board that the Pickleball schedule was posted at Prospect Park, and that a new culinary contractor, Sticky Fingers, had been secured and would be offering kids culinary classes. Also, new programming for the 60+ adults included Mahjong and other card games. The Community House loaned their card tables for these events.

Frank Wendling exited the meeting at 7:17p.m.

### Maintenance/Safety Committee

Commissioner Barcelos informed the Board that the Maintenance staff was busy with the grass cutting and weed management, as well as tending to the pool maintenance. He told the Commissioners that the application for the full-time maintenance worker did not yield any qualified applicants, so the job posting will be taken down and re-evaluated in the fall. Superintendent Fletcher will use his part-time workers to get through the summer.

Commissioner Barcelos reported that a resident who lives on Hosek Park complained about the port-a-john that had been moved from the original location behind field #2 and relocated near the parking lot. The reason for this move was because the company that services the port-a-john refused to drive into the park to clean it.

Suggestions were discussed to cover up the portable toilet, including a pre-made wooden structure to conceal it or tall plantings to surround the toilet. Commissioner Barcelos will draw up a plan for plantings which he estimated may cost between \$2-\$3,000. Superintendent Fletcher will call the company for their suggestions. The Board favored the wooden structure and agreed to allow Director Scheltens, Superintendent Fletcher, and Commissioner Barcelos to move forward with this project.

Commissioner Barcelos gave an update on the Kielty property. If the Board would agree to allow Mr. Kielty to connect to the Park District catch basin, Mr. Kielty will install four 55-gallon drums underground which would collect the majority of the water before emptying into the Park District's catch basin. This has been approved by Christopher Burke, the Village Engineer, and just requires the agreement with the Park District. Director Scheltens told the Board that if they agree, he will have the Park District attorney draw up a legal agreement acknowledging that the Park District would not be responsible for any backflow, or any costs incurred. The property owner would be required to install a backflow meter at his expense. Commissioner Barcelos stated that while the water should be held on the owner's property, the water is currently emptying into the Village basin which flows into the Park District's catch basin. Commissioner Barcelos will invite Mr. Kielty to attend the next meeting, at which time the Board can vote to accept or deny the agreement.

#### President's Report

President Austin informed the Board that under Act 102-1088, signed into law by the Governor, every local Governmental units that levy a tax to form a committee to study and report on local government efficiency. This committee will be required to meet three times and file a report within 18 months.

President Austin requested a motion to approve Resolution R-2023-02, a Resolution Forming a Committee on Local Government Efficiency. Whereupon, on motion by Commissioner Fetzer, seconded by Commissioner Callan, the Resolution was approved. The roll call was as follows:

Ayes:	Fetzer, Callan, Austin, Barcelos, and Draudt
Nays:	None
Absent:	None

President Austin informed the Board that she and Director Scheltens met and discussed the possibility of working with Hinsdale to possibly combine the pools in the future to serve both communities, but Hinsdale was in the process of a 5-year plan to complete major renovations on their pool. Director Scheltens, President Austin, and Commissioner Callan had also met with Jim Leppert, IHC Construction, to over the estimates from FGM Associates. Mr. Leppert believed that these numbers were reasonably accurate. The next step before pursuing a referendum would be to compose survey questions to present to the community. The Board agreed that the survey questions would need to be finalized before the next Board meeting. The Board decided that the survey should be sent out to the public during the pool season months of June and July. The Board also agreed that the survey needed to state that the referendum was for upgrading and renovating the existing pool with new amenities. President Austin asked the Board to submit their survey questions and suggestions to Commissioner Fetzer by email.

President Austin told the Board that a company would be photo shooting a commercial of the ballfields on June 5<sup>th</sup>.

Secretary Kathleen Forzley administered the Oath of Office and officially swore in Commissioners Barcelos and Draudt.

As the next order of business, Secretary Kathleen Forzley opened the floor for nominations for the office of President. Commissioner Callan nominated Commissioner Austin for the office of President. Commissioner Draudt made a motion to close the nominations. The motion was approved by voice vote. On the question of who should be President of the Board, a roll call was taken with the following result:

Commissioner Callan:	Austin
Commissioner Barcelos:	Austin
Commissioner Draudt:	Austin
Commissioner Fetzer:	Austin
Commissioner Austin:	Austin

The votes have been taken; Commissioner Austin is elected President of the Park Board.

President Austin opened the floor to nominations for the office of Vice President of the Park Board. President Austin nominated Commissioner Callan for the office of Vice President. On motion by Commissioner Barcelos, the nominations were closed by voice vote.

On the question of who should be Vice President of the Board, a roll call was taken with the following result.

Commissioner Barcelos:	Callan
Commissioner Austin:	Callan
Commissioner Callan:	Callan
Commissioner Fetzer:	Callan
Commissioner Draudt:	Callan

The votes have been taken; Commissioner Callan is elected Vice President of the Board.

President Austin opened the floor for nominations for the office of Board Treasurer. President Austin made the motion to appoint Lee Howard as the Treasurer of the Park District Board. Commissioner Callan seconded the motion. The roll call was as follows:

Ayes:	Austin, Draudt, Callan, Barcelos, and Fetzer
Nays:	None
Absent:	None

The votes have been taken; Lee Howard is elected Treasurer of the Board.

President Austin made the motion to appoint Kathleen Forzley as the Secretary of the Park District Board. Commissioner Draudt seconded the motion. The roll call was as follows:

Ayes:	Austin, Callan, Fetzer, Draudt, and Barcelos
Nays:	None
Absent:	None

The votes have been taken: Kathleen Forzley is elected Secretary of the Board.

There being no further business to come before this meeting, it was, motion by Commissioner Barcelos, seconded by Commissioner Callan, adjourned at 8:09pm by voice vote.

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Park Board Secretary

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