

**FILED**  
JUL 01 2022  
*Jean K. Magoraneck*  
DuPage County Clerk

**ORDINANCE NO. 2022-02**

**CLARENDON HILLS PARK DISTRICT**

**DUPAGE COUNTY, ILLINOIS**

**BUDGET/APPROPRIATION  
ORDINANCE**

**FOR FISCAL YEAR ENDING APRIL 30, 2023**

01 - GENERAL CORPORATE FUND

BEGINNING FUND BALANCE		470,461
<u>ESTIMATED REVENUES &amp; OTHER FUND SOURCES</u>		
PROPERTY TAXES	742,000	
PERSONAL PROPERTY REPLACEMENT TAXES	2,000	
INTEREST ON INVESTMENTS	1,000	
GRANTS AND CONTRIBUTIONS	3,000	
MISCELLANEOUS	100	
		748,100
<u>ESTIMATED TOTAL REVENUE</u>		748,100
TRANSFER FROM OTHER FUNDS	-	-
<u>ESTIMATED TOTAL FUNDS AVAILABLE</u>		1,218,561

## 01 - GENERAL CORPORATE FUND (CONTINUED)

### ESTIMATED EXPENDITURES

#### SALARIES AND WAGES

DIRECTOR SALARY	61,550
SUPERINTENDENT OF PARKS	95,500
PARK MAINTENANCE I	45,500
LANDSCAPE SPECIALIST	52,000
PARK MAINTENANCE II	43,000
MAINTENANCE LABOR	30,000
VACATION PAY	4,000
MAINTENANCE OVERTIME	1,000
EXEMPLARY PERFORMANCE AWARDS	5,000
	337,550

337,550

#### ADMINISTRATIVE EXPENSE

BOARD SECRETARY - FOIA OFFICER	2,700
TELEPHONE & INTERNET EXPENSE	7,000
POSTAGE	3,000
OFFICE SUPPLIES	8,000
ASSOCIATION FEES	4,000
CONFERENCES & SEMINARS	4,000
SERVICE CONTRACTS	8,000
COMPUTER MAINTENANCE SERVICE	7,000
LEGAL FEES	12,000
PUBLICATION OF LEGAL NOTICES	1,000
TREASURER'S FEES	31,500
CONSULTING SERVICE	2,000
AUTO ALLOWANCE	1,000
MISC. PERSONNEL EXPENSE	1,000
IMRF - EMPLOYER CONTRIBUTION	26,100
	118,300

118,300

#### INSURANCE EXPENSE

HEALTH INSURANCE	108,500
MEDICARE & SOCIAL SECURITY	26,200
UNEMPLOYMENT INSURANCE	750
	135,450

135,450

01 - GENERAL CORPORATE FUND (CONTINUED)

<u>OPERATIONS AND MAINTENANCE</u>		
GROUNDS CARE - CONTRACTUAL	57,000	
GROUNDS CARE - MATERIALS	15,000	
TREE PLANTING & TRIMMING	10,000	
BUILDING - MAINTENANCE	5,000	
LIGHTING EQUIPMENT - MAINTENANCE	6,200	
VEHICLES & EQUIP - MAINTENANCE	3,000	
RECREATION EQUIPMENT MAINTENANCE	4,200	
MAINTENANCE SUPPLIES	15,000	
SAFETY PROGRAM SUPPLIES	5,000	
TOOLS & EQUIPMENT MAINTENANCE	4,400	
EQUIPMENT OPERATING EXPENSE	5,000	
CANINE RENTAL	5,000	
		134,800
<u>UTILITIES EXPENSE</u>		
ELECTRIC SERVICE	12,000	
HEATING SERVICE	4,000	
GARBAGE & SEWER SERVICE	1,000	
WATER SERVICE	5,000	
		22,000
<u>TRANSFERS</u>		
TRANSFER TO CAPITAL FUND		200,000
<u>CAPITAL IMPROVEMENTS</u>		
PARK SITE IMPROVEMENTS	-	
BUILDING IMPROVEMENTS	-	
EQUIPMENT PURCHASES	-	
		-
<u>ESTIMATED TOTAL EXPENDITURES</u>		948,100
<u>ESTIMATED ENDING FUND BALANCE</u>		270,461

## 02 - RECREATION FUND

BEGINNING FUND BALANCE		579,673
<u>ESTIMATED REVENUES</u>		
PROPERTY TAXES	1,114,500	
PERSONAL PROPERTY REPLACEMENT TAX	2,000	
INTEREST ON INVESTMENTS	2,000	
GRANTS AND CONTRIBUTIONS	3,000	
COMMUNITY CENTER RENTALS	1,000	
MISCELLANEOUS	150	
		1,122,650
<u>RECREATION REVENUE:</u>		
RECREATION PROGRAM FEES	350,725	
SPECIAL EVENTS REVENUE	6,000	
		356,725
<u>POOL REVENUES</u>		
CONCESSIONS	2,000	
DAILY ADMISSIONS	70,000	
POOL & BIRTHDAY PARTIES	5,000	
SEASON PASSES	165,000	
SWIM LESSONS & PROGRAMS	30,000	
SWIM TEAM	-	
PRIVATE SWIM LESSONS	10,000	
MISCELLANEOUS	3,000	
		285,000
<u>ESTIMATED TOTAL REVENUE</u>		1,764,375
TRANSFER FROM OTHER FUNDS		-
<u>ESTIMATED TOTAL FUNDS AVAILABLE</u>		2,344,048

## 02 - RECREATION FUND (CONTINUED)

### ESTIMATED EXPENDITURES

#### SALARIES AND WAGES

DIRECTOR'S SALARY	61,550
SUPERINTENDENT OF RECREATION & FACILITIES	73,500
COMMUNITY CTR RECEPTIONIST	6,000
SENIOR RECREATION SUPERVISOR	45,500
EARLY CHILDHOOD RECREATION SUPERVISOR	53,600
ATHLETIC RECREATION SUPERVISOR	53,600
VACATION PAY	4,000
EXEMPLARY PERFORMANCE AWARDS	5,000
AQUATICS RECREATION SUPERVISOR	63,500
AQUATICS MANAGERS	30,000
LIFEGUARDS	98,000
ADMISSIONS	14,000
SWIM LESSON & PROGRAM INSTRUCTORS	15,000
PRIVATE SWIM LESSON INSTRUCTORS	5,000
	528,250

528,250

#### ADMINISTRATIVE EXPENSE

TELEPHONE & INTERNET EXPENSE	10,000
POSTAGE	3,000
OFFICE SUPPLIES	9,000
BOARD SECRETARY - FOIA OFFICER	2,700
CREDIT CARD PROCESS FEES	18,000
ASSOCIATION FEES	4,000
CONFERENCES & SEMINARS	4,500
MARKETING SERVICES	40,000
SERVICE CONTRACTS	8,000
COMPUTER MAINTENANCE SERVICE	7,000
LEGAL FEES	12,000
TREASURER'S FEES	31,500
CONSULTING SERVICE	2,000
AUTO ALLOWANCE	1,000
MISC. PERSONNEL EXPENSE	1,500
STAFF ATTIRE & SUPPLIES	6,000
ELLIS STAFF, LICENSES & AUDITS	8,000
IMRF - EMPLOYER CONTRIBUTIONS	31,000
RENTAL EXPENDITURES	1,000
	200,200

200,200

#### INSURANCE EXPENSE

HEALTH INSURANCE	108,500
MEDICARE AND SOCIAL SECURITY	55,000
UNEMPLOYMENT INSURANCE	3,500
	167,000

167,000

## 02 - RECREATION FUND (CONTINUED)

### OPERATION & MAINTENANCE EXPENSE

MAINTENANCE EXPENSE - POOL & FACILITY	30,000	
MAINTENANCE SUPPLIES - POOL & FACILITY	25,000	
SAFETY PROGRAM SUPPLIES	5,000	
PORTABLE COMFORT FACILITIES	<u>5,000</u>	65,000

### UTILITIES EXPENSE

ELECTRIC SERVICE	22,000	
HEATING SERVICE	9,000	
GARBAGE & SEWER SERVICE	6,000	
WATER SERVICE - BLDG. & GROUNDS	<u>18,000</u>	55,000

### PROGRAM INSTRUCTOR SALARIES

COUNSELORS WAGES	47,000	
INSTRUCTOR'S/SUPERVISORS	<u>173,500</u>	220,500

### PROGRAM SUPPLIES

PROGRAM SUPPLIES		83,725
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### ADULT SOFTBALL

UMPIRE FEES		3,000
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### SPECIAL EVENTS

SPECIAL EVENTS EXPENSES		25,000
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02 - RECREATION FUND (CONTINUED)

<u>CAPITAL IMPROVEMENTS</u>		
PARK SITE IMPROVEMENTS	110,000	
BUILDING IMPROVEMENTS	15,000	
EQUIPMENT PURCHASES	25,000	
		150,000
<u>OTHER</u>		
RECREATION PROGRAM FEE GRANTS	2,500	
SWIM TEAM EXPENSE	-	
		2,500
<u>LONG TERM DEBT &amp; FEES</u>		
PRINCIPAL RETIRED	-	
INTEREST RETIRED	-	
		-
<u>TRANSFERS</u>		
TRANSFER TO DEBT SERVICE FUND	264,200	
TRANSFER TO CAPITAL PROJECTS FUND	100,000	
		364,200
<u>ESTIMATED TOTAL EXPENDITURES</u>		1,864,375
<u>ESTIMATED ENDING FUND BALANCE</u>		479,673



### 03 - HANDICAPPED RECREATION FUND

BEGINNING FUND BALANCE		17,056
<u>ESTIMATED REVENUES</u>		
PROPERTY TAXES	100,000	
INTEREST ON INVESTMENTS	<u>-</u>	100,000
<u>ESTIMATED TOTAL FUNDS AVAILABLE</u>		117,056
<u>ESTIMATED EXPENDITURES</u>		
<u>CAPITAL IMPROVEMENTS</u>		
PARK HANDICAP IMPROVEMENTS	15,000	
<u>OTHER</u>		
SEASPAR ASSESSMENTS	82,647	
INCLUSION SERVICE FEE	<u>2,353</u>	
<u>ESTIMATED TOTAL EXPENDITURES</u>		100,000
<u>ESTIMATED ENDING FUND BALANCE</u>		17,056

## 05 - LIABILITY INSURANCE FUND

BEGINNING FUND BALANCE		36,220
<u>ESTIMATED REVENUES</u>		
PROPERTY TAXES	33,300	
INTEREST ON INVESTMENTS	-	
	<hr/>	33,300
<u>TRANSFERS</u>		
TRANSFER TO FROM OTHER FUNDS		-
<u>ESTIMATED TOTAL FUNDS AVAILABLE</u>		69,520
 <u>ESTIMATED EXPENDITURES</u>		
INSURANCE EXPENSE		33,300
<u>ESTIMATED TOTAL EXPENDITURES</u>		33,300
<u>ESTIMATED ENDING FUND BALANCE</u>		36,220

06 - AUDIT FUND

BEGINNING FUND BALANCE		7,574
<u>ESTIMATED REVENUES</u>		
PROPERTY TAXES	9,500	
INTEREST ON INVESTMENTS	<u>-</u>	9,500
<u>ESTIMATED TOTAL FUNDS AVAILABLE</u>		17,074
 <u>ESTIMATED EXPENDITURES</u>		
AUDITING FEE		9,500
<u>ESTIMATED TOTAL EXPENDITURES</u>		9,500
<u>ESTIMATED ENDING FUND BALANCE</u>		7,574

## 20 - DEBT SERVICE FUND

BEGINNING FUND BALANCE		34,751
<u>ESTIMATED REVENUES</u>		
PROPERTY TAXES	173,025	
INTEREST ON INVESTMENTS	-	
GRANTS & CONTRIBUTIONS	-	
	<hr/>	173,025
<u>PROCEEDS FROM BOND ISSUE</u>		-
<u>TRANSFER FROM OTHER FUNDS</u>		264,200
ESTIMATED TOTAL FUNDS AVAILABLE		471,976
<u>LONG TERM DEBT &amp; FEES</u>		
PRINCIPAL	340,000	
INTEREST	95,825	
REGISTRAR PAYING AGENT FEES	1,400	
	<hr/>	437,225
<u>ESTIMATED TOTAL EXPENDITURES</u>		437,225
<u>ESTIMATED FUND BALANCE</u>		34,751

## 22 - CAPITAL PROJECTS FUND

BEGINNING FUND BALANCE		-
<u>ESTIMATED REVENUES</u>		
GRANTS & CONTRIBUTIONS	-	
INTEREST ON INVESTMENTS	-	
PARK DONATION ESCROW	-	-
<u>PROCEEDS FROM BOND ISSUE</u>		-
<u>TRANSFER FROM OTHER FUNDS</u>		300,000
ESTIMATED TOTAL FUNDS AVAILABLE		300,000
 <u>CAPITAL IMPROVEMENTS</u>		
PARK SITE IMPROVEMENTS	300,000	
BUILDING IMPROVEMENTS	-	300,000
 <u>LONG TERM DEBT &amp; FEES</u>		
BOND ISSUANCE COSTS		-
<u>ESTIMATED TOTAL EXPENDITURES</u>		300,000
<u>ESTIMATED FUND BALANCE</u>		-

**SUMMARY OF BUDGET/APPROPRIATION ORDINANCE  
FOR FISCAL YEAR ENDING APRIL 30, 2023**

01 - <u>GENERAL FUND</u>		
SALARIES AND WAGES	337,550	
ADMINISTRATIVE	118,300	
INSURANCE	135,450	
OPERATIONS AND MAINTENANCE	134,800	
UTILITIES	22,000	
CAPITAL IMPROVEMENTS	-	
INTERFUND TRANSFERS	200,000	
		948,100
02 - <u>RECREATION FUND</u>		
SALARIES AND WAGES	528,250	
ADMINISTRATIVE	200,200	
INSURANCE	167,000	
OPERATIONS AND MAINTENANCE	65,000	
UTILITIES	55,000	
RECREATION PROGRAMS	332,225	
CAPITAL IMPROVEMENTS	150,000	
OTHER	2,500	
LONG-TERM DEBT & FEES	-	
INTERFUND TRANSFER	364,200	
		1,864,375
03 - <u>HANDICAPPED RECREATION FUND</u>		100,000
05 - <u>LIABILITY INSURANCE</u>		33,300
06 - <u>AUDIT FUND</u>		9,500
20 - <u>DEBT SERVICE FUND</u>		
PRINCIPAL	340,000	
INTEREST	95,825	
ISSUANCE COSTS	1,400	
		437,225
22 - <u>CAPITAL PROJECTS FUND</u>		300,000
<u>TOTAL EXPENDITURES &amp; TRANSFERS APPROPRIATED</u>		3,692,500

ORDINANCE NO. 2022-02

**THE BUDGET AND APPROPRIATION ORDINANCE  
OF THE CLARENDON HILLS PARK DISTRICT  
DUPAGE COUNTY, ILLINOIS  
FOR FISCAL YEAR ENDING APRIL 30, 2023**

WHEREAS, the Board of Commissioners of the Clarendon Hills Park District, DuPage County, Illinois caused to be prepared a Budget and Appropriation Ordinance and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon, and

WHEREAS, a public hearing was held as to such Budget and Appropriation Ordinance on the 27th day of June, 2022.

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE CLARENDON HILLS PARK DISTRICT, DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1. That amounts, herein set forth, or so much thereof as may be authorized by law and as may be needed are hereby budgeted and appropriated for the corporate purpose of the Clarendon Hills Park District, as specified in Section 2 for the fiscal year ending April 30, 2023.

SECTION 2. The amounts budgeted and appropriated for each object of purpose are as follows:

SECTION 3. That all sums of money not needed for immediate specific purposes may be invested in the purchase of tax anticipation warrants issued by this District, in the purchase of municipal bonds issued by the District and other interest bearing obligations of the United States or of the State of Illinois, National Bank, provided that they are fully insured by the Federal Deposit Insurance Corporation.

SECTION 4. This Ordinance shall be in full force and effect from and after passage and adoption.

ADOPTED this 27th day of June, 2022 pursuant to a roll call vote as follows:

AYES:        Draudt, Austin, Callan and Fetzer

NAYS:        None

ABSENT:     Barcelos

A handwritten signature in cursive script, reading "Suzanne Austin", written over a horizontal line.

President  
Board of Commissioners  
Clarendon Hills Park District

Attest:

A handwritten signature in cursive script, reading "Kathleen A. Forzley", written over a horizontal line.


Secretary



### CERTIFICATION

I, Lee J. Howard, do hereby certify that I am Treasurer of the Clarendon Hills Park District, DuPage County, Illinois and that the foregoing is a true, correct and exact copy of Ordinance No. 2022-02 adopted and approved by the Board of Park Commissioners of said District at the regular meeting, duly and legally called, and held June 27th, 2022 as the same appears in the records in my possession and custody as such treasurer.

Dated this 27th day of June, 2022.

  
\_\_\_\_\_  
Lee J. Howard  
Treasurer