

MINUTES OF THE REGULAR MEETING
CLARENDON HILLS PARK DISTRICT BOARD
COMMUNITY CENTER – 325 CHICAGO AVENUE
May 23, 2022 – 7:00 p.m.

The meeting was called to order at 7:00p.m. by President Austin.

The roll call was as follows:

Present: Austin, Barcelos, Callan, Draudt, and Fetzer
Absent: None

Other Officials Present: Donald Scheltens, Executive Director
Lee Howard, Treasurer
Kathleen Forzley, Secretary
Mike Fletcher, Superintendent of Parks
Valerie Louthan, Superintendent of Recreation

Addresses from the Audience – None

Approval of consent agenda

President Austin asked the Board if they had any questions or comments. There being none, President Austin requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Draudt, seconded by Commissioner Barcelos, the consent agenda was approved. The roll call was as follows:

Ayes: Draudt, Barcelos, Austin, Callan, and Fetzer
Nays: None
Absent: None

Committee Reports

Finance/Personnel Committee

Treasurer Lee Howard would be presenting for Board approval at the next Park Board meeting in June, the Budget/Appropriation Ordinance for the fiscal year ending April 30, 2023. Commissioner Draudt informed the Board that a Public Hearing on the Budget/Appropriation Ordinance will be published to allow for resident comments.

Treasurer Howard also announced he would be presenting for approval at the next Board meeting in June, a Supplemental Appropriation Ordinance. This Ordinance would supplement the additional expenses related to the Recreation Fund for the purpose of Building Improvements.

Aquatics Committee

Superintendent of Recreation, Valerie Louthan introduced David Littwin, Aquatics Supervisor. David has been highly active in IPRA and has chaired the Aquatics Committee for four years. The Board welcomed him to the Park District.

Commissioner Callan informed the Board that the pool will open on Saturday, May 28th. Aquatics Supervisor Littwin is still looking for additional lifeguards and two coaches for the swim team. He has contacted the Hinsdale Central Swim Coach to see if any students were interested in lifeguarding or coaching a swim team. Ideally, staffing requires at least 45 lifeguards to cover the three shifts per day. If there is a shortage of guards the pool hours may need to be shortened.

Registrations for Family Season Pool Passes are coming in slowly this season for reasons unknown currently. Superintendent Louthan has emailed all previous pass holders to remind them to purchase their season pass as well as additional advertising.

Recreation Committee

Commissioner Fetzer informed the Board that the summer registrations were going very well. All three summer camps have reached their registration limits. Michelle Koegel, Early Childhood Supervisor held the inaugural graduation ceremony for the Little Learners 4-year-old class.

Vince Davis, Athletics Supervisor, reported that he just completed a Kickball League with 17 participants. All eight men's softball teams are returning. Vince Davis held a Fishing Clinic last summer that was so successful that he is offering a Fishing Club in the hope of appealing to the middle school participants.

Superintendent Louthan collaborated with Commissioner Fetzer on the online surveys. The surveys had three questions:

1. This program met my expectations
2. The Instructor/Instructors were effective
3. The Park District offerings meet my needs

Superintendent Louthan sent out 180 emails and received approximately thirty responses. These responses included suggestions for future classes as well as improvements to current classes.

Maintenance/Safety Committee

Commissioner Barcelos informed the Board that the staff is involved in summer grass cutting at all parks. The Maintenance staff is currently short staffed, as they are waiting for the summer part-time staff to start. The permanent full-time hire for the Maintenance/Parks staff has been put on hold. The contract with the Community Center Maintenance company has been extended through August.

Commissioner Barcelos asked Superintendent of Parks, Mike Fletcher an update of the Hosek Park Natural Restoration project. Superintendent Fletcher told the Board that the staff should begin planting in the next couple of weeks. He and the staff have been working at the pool to ready it for opening day.

Commissioner Barcelos informed the Board that he was looking into fencing for the Park Avenue sled hill project instead of plants. He would be getting estimates on fencing. President Austin suggested contacting the Village of Clarendon Hills for a possible price share, because this improvement was for safety issues.

President Austin excused the staff at 7:51pm.

President's Report

President Austin informed the Board that the Hosek Park playground was on schedule and would be completed in the next few weeks but added that a piece of playground equipment for the Prospect Park playground will need to be ordered. There is an empty area in the playground which could use a new piece of playground equipment. Superintendent Fletcher would be obtaining estimates for a replacement playground piece. He will also obtain cost estimates for a shade shelter or shade trees.

Due to the approximate \$60,000 needed for the Community Center roof replacement in July, the Hosek Park Pathway extensions will be delayed this year or completed next year.

There being no further business to come before this meeting, it was, motion by Commissioner Callan, seconded by Commissioner Barcelos, adjourned at 8:04p.m. by voice vote.

Park Board Secretary
