

MINUTES OF THE REGULAR MEETING
CLARENDON HILLS PARK DISTRICT BOARD
COMMUNITY CENTER – 325 CHICAGO AVENUE
January 24, 2022 – 7:00 p.m.

The meeting was called to order at 7:05p.m. by President Austin.

The roll call was as follows:

Present: Austin, Barcelos, Callan, and Draudt
Absent: Fetzer

Other Officials Present: Donald Scheltens, Executive Director
Lee Howard, Treasurer
Kathleen Forzley, Secretary
Valerie Louthan, Superintendent of Recreation

President Austin informed the Board that Commissioner Fetzer was unable to attend the meeting due to illness, but would like to participate by telephone, in accordance with the procedures for remote participation, which was adopted by the Board on April 28, 2014, with the passage of Resolution R-2014-05.

Commissioner Callan made a motion to allow Commissioner Fetzer to participate remotely (via telephone) as defined by Resolution R-2014-05, adopted by the Park Board of Commissioners on April 28, 2014. The motion was seconded by Commissioner Draudt and approved by roll call vote. The roll call was as follows:

Ayes: Callan, Draudt, Barcelos, and Austin
Nays: None
Absent: None
Present: Fetzer (via telephone)

Addresses from the Audience – None

Approval of consent agenda

President Austin asked the Board if they had any questions or comments. There being none, President Austin requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Draudt, seconded by Commissioner Callan, the consent agenda was approved. The roll call was as follows:

Ayes: Draudt, Callan, Austin, and Barcelos
Nays: None
Absent: None
Present: Fetzer (via telephone)

Committee Reports

Finance/Personnel Committee

Commissioner Draudt informed the Board that Treasurer Lee Howard had prepared the 8-month financial statement for the Board to discuss. Treasurer Howard reported that the Park District was on target with revenues and expenditures in line with the 2021-2022 budget. The pool was showing an expected loss due to the pandemic and shortened season as budgeted.

President Austin questioned why the Special Events expenditures were over budget. Director Scheltens explained that Special Events do not receive revenue other than some small sponsorships. The new event, Santa's Workshop, was not a planned event, so the expenditures were not budgeted. President Austin informed the Board that the Special Events budget should be increased for the fiscal year 2022 – 2023. The Board agreed.

Due to the approved Commissioner changes to the Hosek Park east playground, the amount budgeted would be short. Director Scheltens believed that the shortage could come from next year's budget from carryover. Treasurer Howard informed the Board that an amendment in the budget may be required, though not at this time.

Aquatics Committee

Commissioner Callan informed the Board that Aquatics/Recreation Supervisor, Hilary Opland has resigned her position. Director Scheltens and Valerie Louthan, Superintendent of Recreation, have posted the position on the IPRA job board, but have not yet received any qualified candidates. Three of the four pool managers will be returning, and if the Park District is unable to secure a qualified candidate, the position would be filled in with internal staff. Valerie Louthan, Superintendent of Recreation, has contacted the seasonal staff to see if they will be returning.

Recreation Committee

Commissioner Fetzer (via telephone) informed the Board that Winter-Spring programs had started, and the staff was completing the summer brochure, which will be mailed to all households the first week in March.

Superintendent Louthan reported that Vince Davis, Recreation Supervisor has been meeting with a Clarendon Hills resident, Christa Talley, who will be teaching cooking classes for both adults and children. She also informed the Board that the Park District will again be offering tumbling/gymnastics classes through Chicago Loves Dance.

Commissioner Fetzer (via telephone) informed the Board that Little Learners Preschool was open for enrollment for the 2022-2023 year. She believed that most of the children would be returning. She also reported that a new senior program was being offered this summer. Camp Week for the seniors will be held at the Prospect Park pavilion.

Maintenance/Safety Committee

Commissioner Barcelos informed the Board that the two ice rinks were functional and due to the frigid temperatures, the ice was solid. The maintenance staff has done a good job getting the snow off the ice and resurfacing the ice.

Commissioner Barcelos will meet with Brett Roberts, Landscape Architect, next month to discuss landscape enhancements to the berms at all the parks. He would also discuss adding additional plantings on the Eccles sled hill to improve the slope of the hill.

A resident requested a Portable Toilet in Prospect Park during the winter months. The resident's suggestion was discussed by the Board and was rejected because it was not fiscally responsible.

President's Report

President Austin informed the Board that a request was made to offer wine and beer for the culinary classes. The Village of Clarendon Hills Board will be having a Board meeting on February 7th. They will be discussing a permit to allow the Park District to serve alcohol for recreational culinary classes only and will be served as a function of the class. If approved by the Clarendon Hills Village Board, it will be forwarded to the state for approval. Both Superintendent Louthan and Recreation Supervisor Vince Davis will be attending the Village meeting.

Commissioner Callan questioned the insurance issues in offering alcohol. Superintendent Louthan informed him that PDRMA had been contacted and informed her that all state and city regulations would need to be adhered to.

After discussion, the Board agreed that there would be a limit per person, all liquor would be stored in a locked cabinet, and the class would be priced to include the wine or beer. The Park District attorney will need to review and approve the agreement.

President Austin requested a motion to approve Resolution R-2022-01, a Resolution Amending Park Rules and Regulations (Alcohol). Whereupon, on motion by Commissioner Draudt, seconded by Commissioner Callan, the Resolution was approved. The roll call was as follows:

Ayes:	Draudt, Callan, Austin, and Barcelos
Nays:	None
Absent:	None
Present:	Fetzer (via telephone)

There being no further business to come before this meeting, it was, motion by Commissioner Draudt, seconded by Commissioner Callan, adjourned at 7:48p.m. by voice vote.

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Park Board Secretary
