

MINUTES OF THE REGULAR MEETING
CLARENDON HILLS PARK DISTRICT BOARD
COMMUNITY CENTER – 325 CHICAGO AVENUE
November 15, 2021 – 7:00 p.m.

The meeting was called to order at 7:00p.m. by President Austin.

The roll call was as follows:

Present: Austin, Barcelos, Callan, Draudt and Fetzer
Absent: None

Other Officials Present: Donald Scheltens, Executive Director
Kathleen Forzley, Secretary
Mike Fletcher, Superintendent of Parks
Valerie Louthan, Superintendent of Recreation
Hilary Opland, Aquatics/Recreation Supervisor

Addresses from the Audience

Associates from FGM Architects and Counsilman-Hunsaker, presented a PowerPoint© regarding the Lions Park Pool preliminary audit. They focused on items that, while in code when the pool was built, could be non-compliant if any future alterations were required. These changes might require a permit from the Illinois Department of Public Health. He also presented items that were recommended for maintenance.

Superintendent Fletcher informed the Board that he was aware of these items, and some repairs have already been made. Lastly, they presented “Items Recommended for Best Practice.” Executive Director Scheltens asked what they believed was the life expectancy of the pool. Based on their audit, they believed the pool could be viable for approximately 25 – 30 years, but it all depends on the condition of the PVC pipes under the pool and decks. These pipes are not visible because they are under the concrete. After Board discussion, they requested that FGM Architects bring a cost estimate for items that should be updated or repaired, as well as prioritizing these items.

Approval of consent agenda

President Austin asked the Board if they had any questions or comments. There being none, President Austin requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Fetzer, seconded by Commissioner Callan, the consent agenda was approved. The roll call was as follows:

Ayes: Fetzer, Callan, Draudt, Barcelos, and Austin
Nays: None
Absent: None

Committee Reports

Finance/Personnel Committee

Commissioner Draudt informed the Board that Executive Director Scheltens, Treasurer Lee Howard, and he had completed the Property Tax Projections worksheet for the 2021 Tax Levy and would be presenting three Levy Resolutions for the Board to discuss and approve. After discussion, the Board agreed to approve the Levy Resolution in the amount of \$2,174,114 for the 2021 fiscal year. President Austin requested a motion to approve Resolution R-2021-02, A Resolution Determining the Amounts of Money Exclusive of Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to the Proposed Levy of the Clarendon Hills Park District for the Fiscal Year Beginning May 1, 2021 and Ending April 30, 2022. Whereupon, on motion by Commissioner Callan, seconded by Commissioner Barcelos, Resolution R-2021-02 was approved. The roll call was as follows:

Ayes:	Callan, Barcelos, Austin, Draudt, and Fetzer
Nays:	None
Absent:	None

Director Scheltens informed the Board that the Levy Ordinance would be approved at the December Board meeting and filed with the county.

Aquatics Committee- None

Recreation Committee

Commissioner Fetzer informed the Board that the fall programs were ending and the Winter- Spring brochure would be on the website next week. New programs have been planned, including a Holiday Date Night for Adults, monthly crafting projects for the seniors, and Santa's Workshop, which will replace the Santa Train. Hilary Opland, Aquatics/Recreation Supervisor has been working on the Santa's Workshop as well as the annual Christmas Walk.

Commissioner Fetzer inquired as to the status of the Park District's Progressive Website App. Superintendent Louthan informed the Board that she had contacted numerous Park Districts to inquire as to the app that they use and was waiting to hear back from them. The Board discussed if this app is for information only or to encourage registrations.

Superintendent Louthan said that the website has been updated to make it more user friendly, allowing classes to be accessed with a keyword, and a survey will pop up at the conclusion of the class, for participant input.

Director Scheltens informed the Board that the staff would be attending the IPRA Conference at the end of January and would be researching companies that would best serve the needs of the Park District.

Maintenance/Safety Committee

Commissioner Barcelos reported that the parks staff were in the process of winterizing the summer equipment and getting the sled hills ready. They were also working on decorations for the Santa's Workshop.

Superintendent Fletcher informed the Board that the company hired to clean the Community Center was doing a good job. This is a short-term contract which will end on April 30, 2022. As approved in the budget, an additional full-time staff would be hired to clean the Community Center as well as other maintenance/park duties. He also informed the Board that snow removal would be completed by the full-time staff so there would be no additional expenses.

Director Scheltens informed the Board that he had sent a bill for one-half of the cost for the goose control to school District 181. This verbal agreement has been in effect for many years.

President's Report

President Austin informed the Board that Director Scheltens had taken the Board's suggestions for the Hosek Park east playground back to GameTime. Four of the five pieces will be incorporated into the playground. The last apparatus was not sold by Game Time but could be ordered sometime in the future through another company.

There being no further business to come before this meeting, it was, motion by Commissioner Draudt, seconded by Commissioner Barcelos, adjourned at 8:32 by voice vote.

Park Board Secretary
