

MINUTES OF THE REGULAR MEETING  
CLARENDON HILLS PARK DISTRICT BOARD  
COMMUNITY CENTER – 325 CHICAGO AVENUE  
August 23, 2021 – 7:00 p.m.

The meeting was called to order at 7:00p.m. by President Austin.

The roll call was as follows:

Present: Austin, Barcelos, Callan, and Draudt  
Absent: Fetzer

Other Officials Present: Donald Scheltens, Executive Director  
Lee Howard, Treasurer  
Kathleen Forzley, Secretary  
Mike Fletcher, Superintendent of Parks  
Valerie Louthan, Superintendent of Recreation

Addresses from the Audience - None

Approval of consent agenda

President Austin asked the Board if they had any questions or comments. There being none, President Austin requested a motion to approve the consent agenda.

Whereupon, on motion by Commissioner Callan, seconded by Commissioner Draudt, the consent agenda was approved. The roll call was as follows:

Ayes: Callan, Draudt, Barcelos, and Austin  
Nays: None  
Absent: Fetzer

Committee Reports

Finance/Personnel Committee

Commissioner Draudt informed the Board that the 8-month statement would be presented at the September meeting. This statement would include the summer recreation revenues and expenses. He then requested that Treasurer Lee Howard present the audit for the fiscal year ending April 30, 2020.

Treasurer Howard explained the audit report to the Board. After Board questions and discussion Lee Howard told the Board that in the Auditor's Opinion the Park District was in a good financial state. President Austin asked Treasurer Howard if the IMRF pension fund was fully funded. Treasurer Howard informed the Board that currently the pension liability fund is overfunded.

### Aquatics Committee

Commissioner Callan informed the Board that the pool officially closed on August 15<sup>th</sup>. Superintendent of Parks, Mike Fletcher and his staff were beginning the process of winterizing the pool. Director Scheltens had received two proposals to conduct a pool audit. The pool is 30 years old, and the last completed audit was 10 years ago. This audit will help the Park District to move forward with additional capital projects. Both Superintendent Fletcher and Executive Director Scheltens recommended that the bid of \$11,100.00 be accepted from FGM Architects. President Austin requested a motion to accept the bid for \$11,100.00 from FGM Architects to complete an audit on the Lions Park Pool. Whereupon, on motion by Commissioner Callan, seconded by Commissioner Barcelos, the bid was accepted. The roll call was as follows:

Ayes:	Callan, Barcelos, Austin, and Draudt
Nays:	None
Absent:	Fetzer

Executive Director Scheltens informed the Board that he would present a Financial Pool Report in September or October, when all outstanding expenses have been paid.

### Recreation Committee

Valerie Louthan, Superintendent of Recreation informed the Board that fall registration for residents began on August 2<sup>nd</sup>, and non-resident registration on August 23<sup>rd</sup>. The recreation staff is advertising for an additional preschool instructor as well as an additional culinary instructor.

The annual Family Fall Fest is scheduled for Saturday, September 18<sup>th</sup>. Valerie Louthan, Superintendent of Recreation informed the Board that the festival promises to have all the old favorites that have been enjoyed year after year.

President Austin told the Board Commissioners that it has been customary for the Park Board Commissioners to help in the beer tent. They must get certified online to serve liquor through Illinois State Bassett certification.

### Maintenance/Safety Committee

Commissioner Barcelos reported that many of the seedlings have sprouted at the Hosek Restoration project, but due to the drought conditions the maintenance staff will have to continually water the area. Superintendent of Parks, Mike Fletcher informed the Board that the Park District has a maintenance contract with Piso and Associates who have been coming out each month.

Commissioner Barcelos informed the Board that after talking to Executive Director Scheltens and Superintendent of Parks Mike Fletcher, it was agreed that the current Park Staff has been taxed heavily this year keeping up with the additional duties. Mike Fletcher is currently looking for a part-time park staff this fall. Executive Director Scheltens said that next year's budget will list another full-time park staff.

In response to the residents' concerns over the algae in the Prospect Park ponds, Director Scheltens informed the Board that Superintendent Mike Fletcher was looking into hiring a professional company to take care of the ponds. This contracted company would administer treatments every two weeks.

President's Report

President Austin expressed the need to improve the security at the Lions Park pool. There are currently two security cameras up and working and four more cameras still to be installed.

The Little Libraries are progressing and should start after Labor Day. There are five locations with the possibility of 7 locations.

There being no further business to come before this meeting, it was, motion by Commissioner Draught, seconded by Commissioner Barcelos, adjourned at 8:25pm by voice vote.

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Park Board Secretary

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