

MINUTES OF THE REGULAR MEETING  
CLARENDON HILLS PARK DISTRICT BOARD  
COMMUNITY CENTER – 325 CHICAGO AVENUE  
July 26, 2021 – 7:00 p.m.

The meeting was called to order at 7:01p.m. by President Austin.

The roll call was as follows:

Present: Austin, Barcelos, Callan, and Fetzer  
Absent: Draudt

Other Officials Present: Donald Scheltens, Executive Director  
Kathleen Forzley, Secretary  
Valerie Louthan, Superintendent of Recreation

Addresses from the Audience - None

Approval of consent agenda

President Austin asked the Board if they had any questions or comments. There being none, President Austin requested a motion to approve the consent agenda.

Whereupon, on motion by Commissioner Barcelos, seconded by Commissioner Fetzer, the consent agenda was approved. The roll call was as follows:

Ayes: Barcelos, Fetzer, Callan, and Austin  
Nays: None  
Absent: Draudt

Committee Reports

Finance/Personnel Committee

Executive Director Scheltens reported that the next financial report would be in September, when the summer programming was completed.

Aquatics Committee

Commissioner Callan informed the Board that he attended the pool staff appreciation dinner and was pleased to recognize the efforts of the managers, guards, and admissions staff. Although the pool season was advertised to close on August 15<sup>th</sup>, Mr. Callan asked whether it was possible to extend that date. Executive Director Scheltens informed the Board that it was not possible because Hilary Opland, Aquatics Recreation Supervisor, was unable to adequately staff due to the guards returning to school. Two safety audits had been completed with the first receiving a “meets” and the second receiving an “exceeds”.

Commissioner Callan reported that the pool patrons had commented about having less people at the pool as well as all Clarendon Hills residents. They complimented having the lower capacity. Executive Director Scheltens told the Board that the question of selling passes to non-residents would need to be discussed. He explained that the user fees pay for the pool operations, and any profits pay for pool capital projects which are part of the master plan.

Executive Director Scheltens told the Board that Mike Fletcher, Superintendent of Parks, would be hiring an architectural firm to do a deep analysis of the pool, to assess what needs to be fixed as well as the life expectancy of the pool and the mechanics. This expense was approved as part of the master plan.

#### Recreation Committee

Commissioner Fetzer informed the Board that the three summer camps had finished, and comments were very positive. The tennis and softball programs were still in progress, as well as some special events. A camp appreciation was hosted for the directors and the counselors.

Michele Koegel, Early Childhood Recreation Supervisor, was in the process of hiring a preschool assistant for the 2's and 3's programs. Michele Koegel was teaching a class called "Ready, Set, Preschool" which has 8 participants enrolled.

The final draft of the fall brochure was due back this week, and would be online by July 30<sup>th</sup>. The Board questioned the Culinary classes which will be featured in the fall brochure. Valerie Louthan, Superintendent of Recreation, informed the Board that Vince Davis, Recreation and Athletics Supervisor, had hired one chef and had posted an ad to acquire more chefs. The Recreation staff was working on developing more classes as well as offering Birthday parties in connection with the dance vendors, "Chicago Loves Dance".

#### Maintenance/Safety Committee

Commissioner Barcelos updated the Board on the progress of the Hosek Park Natural Restoration Project. The staff had completed the planting, but due to the current drought conditions the staff would need a plan for watering or possibly hire a contractor to do the watering.

Executive Director Scheltens informed the Board that Mike Fletcher, Superintendent of Parks, and PDRMA had completed a Risk Management Assessment of the playgrounds. Regarding the Prospect Park playground fencing, it was determined that the current fencing meets all safety measures and would not require additional fencing.

He also reported that the full-time maintenance staff would oversee the daily park patrol and the Police Department agreed to check the parks more regularly after hours to deter late night gatherings.

Director Scheltens reported that many residents had commented on the extra algae in the retention ponds. He was requesting approval from the Board to get a proposal from Aquatic Eco Systems for an annual contract for maintaining the ponds. The Board agreed to look at a proposal.

President's Report

President Austin reminded the Board that the Open House was scheduled for July 29<sup>th</sup>, with the ribbon cutting at 4:00pm. She requested that Director Scheltens extend an invitation to past Board Commissioners. Valerie Louthan, Superintendent of Recreation, informed the Board that a demonstration would take place in the Culinary Kitchen as well as a Manners class in the Preschool classroom.

The annual Fall Family Fest was scheduled for September 18<sup>th</sup>. President Austin informed the Board that Commissioners were needed to assist in the Beer Tent but would need to complete an online course regarding the rules for serving alcohol.

There being no further business to come before this meeting, it was, motion by Commissioner Fetzer, seconded by Commissioner Callan, adjourned at 8:15pm by voice vote.

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Park Board Secretary

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