

MINUTES OF THE REGULAR MEETING  
CLARENDON HILLS PARK DISTRICT BOARD  
COMMUNITY CENTER – 325 CHICAGO AVENUE  
June 28, 2021 – 7:00 p.m.

Following the Public Hearing on Ordinance 2021-02, the meeting was called to order at 7:04p.m. by President Austin.

The roll call was as follows:

Present: Austin, Barcelos, Callan, and Fetzer

Absent: Draudt

Other Officials Present: Donald Scheltens, Executive Director  
Lee Howard, Treasurer  
Kathleen Forzley, Secretary  
Valerie Louthan, Superintendent of Recreation

Addresses from the Audience - None

Approval of consent agenda

President Austin asked the Board if they had any questions or comments. There being none, President Austin requested a motion to approve the consent agenda.

Whereupon, on motion by Commissioner Barcelos, seconded by Commissioner Fetzer, the consent agenda was approved. The roll call was as follows:

Ayes: Barcelos, Fetzer, Callan, and Austin

Nays: None

Absent: Draudt

Committee Reports

Recreation Committee

Commissioner Fetzer informed the Board that the Recreation team had fully moved back into the Community Center. They were in the process of completing the fall brochure. The three summer camps are up and running and are receiving positive feedback from the parents. Upcoming events include a Scribble Monster concert at Prospect Park, as well as upcoming tot and senior programs.

Commissioner Fetzer asked if an “App” could be developed that would make it easier for residents to get to specific programs that they are looking for, as well as being able to email through this app. Valerie Louthan, Superintendent of Recreation, informed the Board that she was currently working with the web designer to implement a Progressive Web App, which is easier to update and will connect with the Park District’s recreation system. The Board suggested that she contact other agencies for recommendations. She agreed to follow up regarding recommendations and costs for the July Board meeting.

### Aquatics Committee

Commissioner Callan informed the Board that the Lions Park Pool was open to capacity and regular hours. Hilary Opland, Aquatics Recreation Supervisor, has hired 40 guards and has completed training and certification.

### Maintenance/Safety Committee

Commissioner Barcelos updated the Board on the progress of the Hosek Park Natural Restoration Project. Due to the flooding the seeding has been delayed. The maintenance staff will wait for the water to recede, and when the ground is dry the staff will begin seeding. Maintenance is hoping for growth by fall, but there will be no flowers this year. If the seeding takes, the staff may look at filling in with plugs in the spring or summer. Executive Director reminded the Board that this is a three-year project.

Commissioner Barcelos reported that the mulching had been completed at Prospect Park and the mulching would be completed at the other parks in the upcoming weeks. The Board discussed the safety in the parks due to the increased usage. There have been complaints of motorized scooters on the Prospect Park path. Executive Director Scheltens informed the Board that any motorized vehicles were prohibited in the parks, and the police should be contacted after hours. Commissioner Barcelos suggested that additional signage may be required.

Executive Director Scheltens informed the Board that Mike Fletcher, Superintendent of Parks would be scheduling one of the part-time maintenance workers to patrol the park at night to deter some of the late-night gatherings and possible vandalism.

### Finance/Personnel Committee

Treasurer Lee Howard presented the budget for the fiscal year ending April 30, 2022. He explained that this was a balanced budget, in that the expenditures equals the revenues. The deficits include the money transferred to the capital projects for the completion of the community center renovations, as well as the loss of revenue from the pool. The Board also discussed and agreed to, creating another salaried full-time position with benefits for a current employee.

After Board discussion, President Austin requested a motion to approve Ordinance 2021-02, the Combined Budget/Appropriation Ordinance for the fiscal year ending April 30, 2022. Whereupon, on motion by Commissioner Barcelos, seconded by Commissioner Callan, the Ordinance was approved. The roll call was as follows:

Ayes:	Barcelos, Callan, Austin, and Fetzner
Nays:	None
Absent:	Draudt

President's Report

President Austin asked Jim Leppert, IHC, to update the Board on the final projects left on the punch list. Mr. Leppert informed the Board that beyond the punch list they were still working on the mechanical systems. Commissioner Callan questioned if there were still outstanding invoices. Director Scheltens told the Board that an invoice would be paid next month, and any unused funds would be applied to needed purchases for the building. Mr. Leppert informed the Board that the project was still under the budgeted amount plus the contingency funds.

Commissioner Barcelos asked Mr. Leppert if he had encountered any problems with final inspections and approvals from the Village. Mr. Leppert informed the Board that they received a current Certificate of Occupancy, but they were still working on the fire alarm system.

President Austin paused the meeting at 7:53pm to allow the Board to take a tour of the building.

During the tour of the upstairs classrooms, the Board revealed that the preschool classrooms had been named in honor of Kathleen A. Forzley, who began the preschool over 20 years ago. Mrs. Forzley was overwhelmed and very honored.

There being no further business to come before this meeting, it was adjourned at 8:15pm by unanimous voice vote.

---

Park Board Secretary

---

  

---

  

---

  
  

---