

MINUTES OF THE REGULAR MEETING
CLARENDON HILLS PARK DISTRICT BOARD
MAINTENANCE FACILITY – 325 CHICAGO AVENUE
April 26, 2021 – 7:00 p.m.

The meeting was called to order at 7:00p.m. by President Austin.

The roll call was as follows:

Present: Austin, Barcelos, Callan, Carlsen, and Draudt
Absent: None

Other Officials Present: Donald Scheltens, Executive Director
Lee Howard, Treasurer
Kathleen Forzley, Secretary
Mike Fletcher, Superintendent of Parks
Valerie Louthan, Superintendent of Recreation

Addresses from the Audience

Residents John Steeves and Jackie Wilson, members of the Clarendon Hills Park Foundation, addressed the Board regarding the Foundation's next parks project. This current project that the Foundation is proposing will include most, if not all the parks. The Foundation would like to have a Little Free Library, a bench, and when needed a tree planting for shade. This project is also supported by the Clarendon Hills Library, who has committed \$1,000 to this project in addition to book donations. The Foundation came before the Board for final approval and to request agreed upon matching funds. The estimated cost for this project is \$2,800 - \$4,800 depending on the need for a bench and a shade tree per location.

After Board discussion President Austin requested a motion to match funds up to \$4,000 for the Little Free Library project. Whereupon, on motion by Commissioner Carlsen, seconded by Commissioner Barcelos, the motion was passed. The roll call was as follows:

Ayes: Carlsen, Carlsen, Callan, Draudt and Austin
Nays: None
Absent: None

President Austin introduced incoming Board Commissioner Lara Fetzer and welcomed her to the Board.

Approval of consent agenda

President Austin asked the Board if they had any questions or comments. There being none, President Austin requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Draudt, seconded by Commissioner Callan, the consent agenda was approved. The roll call was as follows:

Ayes: Draudt, Callan, Carlsen, Austin, and Barcelos
Nays: None
Absent: Barcelos

Committee Reports

Aquatics Committee

Commissioner Callan informed the Board that 247 out of 300 family passes were sold to Clarendon Hills residents. A new Aquatics Recreation Supervisor, Hilary Opland, has been hired and has begun preparing for the pool opening on June 12th. Valerie Louthan, Superintendent of Recreation, has been reaching out to returning lifeguards as well as the two returning managers.

Mike Fletcher, Superintendent of Parks, informed the Board that the spring cleanup at the pool has been completed. The pipes have been tested as well as routine maintenance. The grates in the pool and dive well will be replaced due to age and the main pool pumps are being tested. Executive Director Scheltens informed the Board that additional night lighting will be installed to deter possible vandalism.

Recreation Committee

Commissioner Carlsen informed the Board that the Summer Brochure was currently online and resident registrations were currently taking place. Popular camps and programs were again being offered, as well as modified special events. He also praised the recreation staff for their creative spring programming for all ages, as well as President Austin for keeping the Park District moving and progressive.

Baseball and Softball season is underway with approximately 800 participants, and the umpire training clinics have been completed.

Maintenance/Safety Committee

Commissioner Barcelos informed the Board that the Hosek Park Native Restoration Project would begin next month. Because the maintenance staff would be doing the seed installation, Mike Fletcher and his staff were working on plans for how to complete the seeding as well as a plan in case of a drought. Commissioner Barcelos would update the Board further at the May meeting.

Commissioner Barcelos inquired if the berms by the park signs at each park could be enhanced with plants. Superintendent Mike Fletcher informed the Board that Brett Roberts, Landscape Specialist, is currently working on designs and plant choices for each park.

Superintendent Mike Fletcher that the annual spring aerating and fertilization was currently going on as well as mowing for the last month.

Finance/Personnel Committee

Commissioner Draudt informed the Board that Treasurer Lee Howard and Executive Director Scheltens would be presenting the tentative budget for the fiscal year ending April 30, 2022. This budget would allow for the completion of the building as well as the opening of the pool.

Lee Howard, Treasurer presented the budget to the Board and discussed the revenue projections for the fiscal year. Commissioner Callan questioned if the revenues could come in higher once the building was completed. Executive Director Scheltens informed the Board that many of the new programs would not begin until fall, because plans were still being worked on for programming in the rooms as well as hiring program instructors.

After Board discussion, President Austin requested a motion to approve Ordinance 2021-01, the Tentative Budget/Appropriation Ordinance for the Fiscal Year ending April 30, 2022. Whereupon, on motion by Commissioner Callan, seconded by Commissioner Barcelos, the motion was approved. The roll call was as follows:

Ayes: Callan, Barcelos, Austin, Carlsen and Draudt
Nays: None
Absent: None

President's Report

President Austin asked Jim Leppert, IHC Construction, to update the Board on the Community Center Renovation Project.

Jim Leppert informed the Board that the due to delivery delays for the windows, this project is running behind, but he was still hoping for a June 1st completion. The responsible contractor will be installing temporary windows so the mechanical systems can be started up and conditioned. This project should still come in under budget.

President Austin asked Superintendent Mike Fletcher the status on converting one tennis court to two pickleball courts. Mr. Fletcher had received one estimate for \$10,500 if no additional fencing was required between the tennis courts and the pickleball courts. This capital project was included in the budget ending fiscal year 2022.

President Austin requested a motion to convene to Executive Session for the purpose of:

- a. Discussion of minutes of meetings lawfully closed to the public, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes, pursuant to Section 2(c)(21) of the Open Meetings Act
- b. Appointment, employment, compensation, discipline, performance, or discipline of an employee, pursuant to Section 2(c)(1)(2) of the Open Meetings Act

Whereupon on motion by Commissioner Draudt, seconded by Commissioner Barcelos, the meeting convened to Executive Session at 8:44pm. The roll call was as follows:

Ayes: Draudt, Barcelos, Callan, Carlsen and Austin
Nays: None
Absent: None

The Executive Session reconvened to the Regular Meeting at 9:19pm.

President Austin requested a motion to approve the salaries and Exemplary Performance Awards as discussed in Executive Session and to increase the Employee Health Care contribution to 9%. Whereupon, on motion by Commissioner Barcelos, seconded by Commissioner Draudt, the motion was approved. The roll call was as follows:

Ayes:	Barcelos, Draudt, Austin, Callan and Carlsen
Nays:	None
Absent:	None

On motion by Commissioner Callan, seconded by Commissioner Draudt, the Executive Session Minutes from October 26, 2020 were released. The roll call was as follows:

There being no further business to come before this meeting, it was, motion by Commissioner Barcelos, seconded by Commissioner Callan, adjourned at 9:23pm by voice vote.

Park Board Secretary
