

MINUTES OF THE REGULAR MEETING  
CLARENDON HILLS PARK DISTRICT BOARD  
MAINTENANCE FACILITY – 325 CHICAGO AVENUE  
December 14, 2020 – 7:00 p.m.

The meeting was called to order at 7:03p.m. by President Austin.

The roll call was as follows:

Present: Austin, Barcelos, Callan, Carlsen, and Draudt  
Absent: None

Other Officials Present: Donald Scheltens, Executive Director  
Kathleen Forzley, Secretary  
Mike Fletcher, Superintendent of Parks  
Valerie Louthan, Superintendent of Recreation

Addresses from the Audience - None

Approval of consent agenda

President Austin asked the Board if they had any questions or comments. There being none, President Austin requested a motion to approve the consent agenda.

Whereupon, on motion by Commissioner Callan, seconded by Commissioner Barcelos, the consent agenda was approved. The roll call was as follows:

Ayes: Callan, Barcelos, Austin, Carlsen, and Draudt  
Nays: None  
Absent: None

Committee Reports

Finance/Personnel Committee

Commissioner Draudt presented to the Board Ordinance 2020-04, the Tax Levy Ordinance for the period ending April 30, 2021 for approval. After Board discussion, President Austin requested a motion to approve the Ordinance. Whereupon, on motion by Commissioner Draudt, seconded by Commissioner Carlsen, Ordinance 2020-04, the Tax Levy Ordinance was approved. The roll call was as follows:

Ayes: Draudt, Carlsen, Callan, Barcelos, and Austin  
Nays: None  
Absent: None

Commissioner Draudt presented to the Board Ordinance 2020-05, an Ordinance Abating the Tax heretofore levied for the year 2020 to pay principal and interest on General Obligation Park Bonds (Alternate Revenue Source), Series 2018 of the Clarendon Hills Park District, DuPage County, Illinois. After Board discussion, President Austin requested a motion to approve the Ordinance. Whereupon, on motion by Commissioner Draudt, seconded by Commissioner Carlsen, Ordinance 2020-05 was approved. The roll call was as follows:

Ayes: Draudt, Carlsen, Austin, Barcelos, and Callan  
Nays: None  
Absent: None

### Aquatics Committee

Commissioner Callan informed the Board that he had nothing new to report, but Mike Fletcher, Superintendent of Parks, informed the Board that the repainting of the handrails to the dive tower had been completed. He also reported that they had instances of people getting into the pool area. The staff would be checking up on this, and the police would be notified to keep watch after dark. President Austin inquired as to when the new Aquatics Supervisor would be hired. Valerie Louthan, Superintendent of Recreation, informed the Board that the position would be re-visited in January. The position would include a new job description and would be posted on the IPRA website once she had more guidance from the state regarding the guidelines for pool openings for summer 2021. She was hoping to have someone hired by the end of February, as staff hiring, and training will begin in March.

### Recreation Committee

Commissioner Carlsen informed the Board that the Recreation staff had done an outstanding job providing activities for all age groups, despite the additional mitigations for Covid-19. The Santa Parade was a great success but suggested that a new sound system be purchased so the music could be heard more easily.

Valerie Louthan, Superintendent of Recreation, informed the Board that the Winter-Spring Brochure was currently on hold. The staff was finalizing normal programming, while adding the Covid-19 mitigations. Executive Director Scheltens informed the Board that the two sites that were chosen to house programs were not currently allowing any programming due to the Covid-19 restrictions. The remaining holiday programs were proving to be very popular, and the Letters from Santa doubled in numbers from 2020. Vince Davis, Recreation Supervisor, was very busy completing the letters to be sent out next week. Valerie Louthan also praised her staff for thinking outside the box in coming up with programming ideas.

President Austin inquired as to the status of the new Early Childhood-Preschool Recreation Supervisor. Valerie Louthan informed the Board that she had received many good candidates. She narrowed the applications down to three and had chosen two of those candidates for a call back interview. Executive Director Scheltens informed the Board that the position had been offered to one of the candidates and they were waiting for confirmation regarding acceptance of the position.

### Maintenance/Safety Committee

Commissioner Barcelos informed the Board that the Park District had again received an award from PDRMA Risk Management, which also included a \$1,500 cash award. Executive Director Scheltens told the Board that the money is returned to the budget for the purchase of safety supplies.

Commissioner Barcelos told the Board that a decision was needed regarding the ice rinks for the winter season. Mike Fletcher, Superintendent of Parks, was working with the Village of Hinsdale as to how they were dealing with their ice rinks. The current guidelines instructed that the ice rinks could open, but only for individualized skating. Hockey would not be allowed. The groups of skaters would be limited to 10 and masks would be required. If the Board agreed, the signage would be similar to the Hinsdale ice rinks. The Board agreed that it would be the staff's responsibility to monitor any hockey activity on the rinks during Park District hours and the Police Department would monitor the rinks after hours. After discussion, the Board agreed that Mike Fletcher and his staff should initiate setting up the rinks, but not filling them until the weather permits. In order for the ice to be safe for skating the temperatures would have to be at 32 degrees or below for at least seven days or more.

Commissioner Barcelos informed the Board that he was driving by Hosek Park after dark and noticed that the east playground was well lit, but the west parking lot near Western and Hudson was very dark. Mike Fletcher, Superintendent of Parks, told the Board that the west parking lot did not have lights and he would check into this.

Commissioner Barcelos told the Board that there was no update from Pizzo regarding the Hosek Park Natural Restoration Project. Executive Director Scheltens informed the Board that he would be consulting with V-3 Engineering to review the plan they had developed for the Park District to make sure that it would be in agreement with the Pizzo plan. The plans would be put on the Park District's website in mid-February allowing the residents to contact the Park District with comments or concerns either by email or phone.

#### President's Report

President Austin presented Resolution R-2020-04, a Resolution to Approve an Amendment to the Joint Agreement for the Southeast Association for Special Parks and Recreation ("SEASPAR"). Whereupon, on motion by Commissioner Draudt, seconded by Commissioner Callan, the motion was approved. The roll call was as follows:

Ayes:	Draudt, Callan, Austin, Carlsen, and Barcelos
Nays:	None
Absent:	None

Executive Director Scheltens updated the Board regarding the Community Center demolition. Jim Leppert, IHC said that the demolition went easier than expected, and the project was on schedule. The Board Commissioners would have an opportunity to view the Community Center after the meeting.

There being no further business to come before this meeting, it was, motion by Commissioner Draudt, seconded by Commissioner Barcelos, adjourned at 8:03pm by voice vote.

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Park Board Secretary

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