

MINUTES OF THE REGULAR MEETING
CLARENDON HILLS PARK DISTRICT BOARD
MAINTENANCE FACILITY – 325 CHICAGO AVENUE
February 22, 2021 – 7:00 p.m.

The meeting was called to order at 7:02p.m. by President Austin.

The roll call was as follows:

Present: Austin, Callan, Carlsen, and Draudt
Absent: Barcelos

Other Officials Present: Donald Scheltens, Executive Director
Lee Howard, Treasurer
Kathleen Forzley, Secretary
Mike Fletcher, Superintendent of Parks

Addresses from the Audience - None

Approval of consent agenda

President Austin asked the Board if they had any questions or comments. There being none, President Austin requested a motion to approve the consent agenda.

Whereupon, on motion by Commissioner Draudt, seconded by Commissioner Carlsen, the consent agenda was approved. The roll call was as follows:

Ayes: Draudt, Carlsen, Callan, and Austin
Nays: None
Absent: Barcelos

Committee Reports

Finance/Personnel Committee

Commissioner Draudt informed the Board that Treasurer Lee Howard would be presenting RFP's for Auditors, for the next three years.

Lee Howard, Treasurer, informed the Board that Sikich had concluded their 3-year contract. He presented 3-year bids from four firms. After discussion, Treasurer Howard recommended that the Board accept the low bid of \$28,500 from Illinois NFP Audit and Tax LLP. He assured the Board that although this is considered a young company, being in business for just over 25 years, they were a very reliable company. There being no more discussion, President Austin requested a motion to accept the bid from Illinois NFP Audit and Tax LLP for \$28,500 for audit services for the next three years. Whereupon, on motion by Commissioner Draudt, seconded by Commissioner Carlsen, the bid was accepted. The roll call was as follows:

Ayes: Draudt, Carlsen, Austin, and Callan
Nays: None
Absent: Barcelos

Aquatics Committee

Commissioner Callan informed the Board that Valerie Louthan, Superintendent of Recreation, had placed an ad to find an Aquatics/Recreation Supervisor. She had received application from some qualified candidates and would begin interviews later this week. It was important that the new hire have recreation experience because the upcoming pool season is still undecided due to Covid mitigations. The staff is planning for a normal season regarding staff hiring and training, as well as family pass sales.

Commissioner Callan and Executive Director Scheltens discussed the maintenance needs at the pool. The pool would be filled halfway in late April so that the plumbing and mechanicals could be tested, as the pool has been shut down for two winters.

Director Scheltens informed the Board that it would take approximately 40 days to prep the pool for opening. They would also need approximately 3 weeks for repairs if any of the pipes or mechanicals would need to be repaired. The basic opening of the pool could cost approximately \$20,000- \$40,000.

Executive Director Scheltens told the Board that he will have three scenarios based on the current information at the time, which he will present at the March Board meeting. The current mitigations would only allow 50 people in the pool, including all staff. He stressed that decisions must be made by the April Board meeting. Advertising will begin on April 1st, as well as family pass sales. He told the Board that unless the pool is opened with normal capacity, he is expecting losses.

Recreation Committee

Commissioner Carlsen informed the Board that the staff was busy with drop off classes and brainstorming for March classes and the summer brochure. They are offering a few in-person classes at the Community Christian Church of Clarendon Hills. Registrations have not been steady for these programs. Field permits for baseball, soccer, and softball should not have any issues if the Phase 4 restrictions continue.

Mike Fletcher, Superintendent of Parks, informed the Board that both the sled hills and the ice rinks were well used. It was expected that this would be the end of the ice rinks with the rising temperatures.

Maintenance/Safety Committee

Mike Fletcher, Superintendent of Parks, informed the Board that the Hosek Park Natural Restoration Project information was posted on the Park District website, and to date there have been no comments from the residents. Mr. Fletcher told the Board that this month has been occupied with snow removal and maintenance of the ice rinks and sled hills.

Executive Director Don Scheltens told the Board that as he began work on the budget, he would be increasing the maintenance and recreation budgets due to the increased staff when the Community Center is completed. This would include additional cleaning staff as well as additional building supervisors for the added programming hours.

President's Report

President Austin asked Director Scheltens the status of the Community Center renovations. He informed the Board that there was a delay of about 3 weeks for the steel to have been delivered. The steel decking has been completed for the second floor and they would be pouring the concrete soon.

President Austin informed the Board that the schools are initially planning to return to full day in-person teaching after spring break. This could still be pushed back two weeks to allow anyone returning from spring break travels to self-quarantine.

There being no further business to come before this meeting, it was, motion by Commissioner Draudt, seconded by Commissioner Callan, adjourned at 7:55pm by voice vote.

Park Board Secretary
