

MINUTES OF THE REGULAR MEETING
CLARENDON HILLS PARK DISTRICT BOARD
COMMUNITY CENTER – 315 CHICAGO AVENUE
June 22, 2020 – 7:15 p.m.

The meeting was called to order at 7:15p.m. by President Austin.

The roll call was as follows:

Present: Austin, Barcelos, Callan, Carlsen, and Draudt
Absent: None

Other Officials Present: Donald Scheltens, Executive Director
Lee Howard, Treasurer
Kathleen Forzley, Secretary
Mike Fletcher, Superintendent of Parks
Valerie Louthan, Superintendent of Recreation
Jim O'Malley, Project Executive, Williams Architects
Jim Leppert, Construction Manager, IHC

Under Executive Order 2020-10, dated March 20, 2020, this meeting was open to the public either by Zoom meeting or via phone. Residents were asked to submit questions to the Board Secretary by email.

Addresses from the Audience - None

No questions or comments were submitted by email to the Board Secretary. No resident joined the meeting via Zoom.

Approval of consent agenda

President Austin asked the Board if they had any questions or comments. There being none, President Austin requested a motion to approve the consent agenda.

Whereupon, on motion by Commissioner Draudt, seconded by Commissioner Callan, the consent agenda was approved. The roll call was as follows:

Ayes: Draudt, Callan, Carlsen, Austin, and Barcelos
Nays: None
Absent: None

Committee Reports

Finance/Personnel Committee

Treasurer Lee Howard informed the Board that this final budget allows for normal annual operation of the Park District. Although the revenues are conservative, the expenditures will also be less. There are currently two full-time positions that will not be filled until after Labor Day, which will help to keep expenditures down.

Treasurer Howard noted that the Capital Project fund was larger due to the bond proceeds, transfer of surplus cash from the general and recreation funds and money

received under the Park Donation/Escrow account. These three funds will pay for the Community Center renovation project.

Treasurer Lee Howard presented to the Board Ordinance 2020-02, the Combined Budget/Appropriation Ordinance for the fiscal year ending April 30, 2021. After discussion, President Austin requested a motion to approve Ordinance 2020-02. Whereupon, on motion by Commissioner Draudt, seconded by Commissioner Barcelos, Ordinance 2020-02 was approved. The roll call was as follows:

| | |
|---------|---|
| Ayes: | Draudt, Barcelos, Callan, Austin, and Carlsen |
| Nays: | None |
| Absent: | None |

Aquatics Committee

Commissioner Callan informed the Board that the Director and the staff looked at the economics of a partial opening of the Lions Park pool. It was determined by the Board that doing so would not be good stewardship of taxpayer funds. Without a full season of revenues, it would not be feasible. Executive Director Scheltens was expecting the Phase 4 guidelines to be released by the end of the week, which may expand the current guidelines.

President Austin requested a motion that the Lions Park Pool not open for the 2020 season. Whereupon, on motion by Commissioner Callan, seconded by Commissioner Barcelos, the motion was approved. The roll call was as follows:

| | |
|---------|---|
| Ayes: | Callan, Barcelos, Austin, Draudt, and Carlsen |
| Nays: | None |
| Absent: | None |

Recreation Committee

Commissioner Carlsen informed the Board that under Phase 3, which limited group sizes to 10 or less, all in person programs have taken part outdoors and in the pavilion. The two June sessions of Camp it Up filled within hours. The virtual Mini Camp In, was cancelled. Superintendent of Recreation, Valerie Louthan and her staff created a "Summer re-do" brochure for June which included both virtual and in person classes.

Under Phase 4 guidelines, Superintendent Louthan would be adding a "Summer re-do" brochure for July, which would allow more class possibilities.

Executive Director Scheltens informed the Board that on the advice of the Park District attorney, the basketball courts will reopen on Friday. Mike Fletcher, Superintendent of Parks would be adding new signage. Phase 4 does not currently address re-opening the playgrounds.

Maintenance/Safety Committee

Commissioner Barcelos informed the Board that the Park District gave away donated milkweed plants to residents at the Prospect Park pavilion. This was very well received by approximately 75 resident families.

Mike Fletcher, Superintendent of Parks informed the Board that his staff was keeping up with general summer maintenance, including fertilizing.

Commissioner Barcelos presented a proposal for the Hosek Park detention area. This proposal from ecology + vision, llc would create a plan to convert the existing stormwater basin into a naturalized stormwater basin by providing a plan to utilize native plants in the basin. This company is a leader in this area for native restoration. The final cost would depend on the plan and the types of plants but could cost between \$60,000 - \$90,000. This would convert the 1-1/2 acres to a naturalized stormwater basin. Commissioner Barcelos was requesting that the Board look over the proposal and begin a discussion.

Commissioner Draudt asked Director Scheltens if grant money was available for this project. Director Scheltens informed him that the Park District had tried for a grant years ago but was denied. Director Scheltens said that the budget contains approximately \$20,000 to begin this project. The cost of the proposal is \$5000. He suggested that we begin with that and do this project in phases if the Board approves this project.

Commissioner Barcelos requested a motion, seconded by Commissioner Callan, to move forward with a formal plan from ecology + vision, llc for approximately \$5,000. The roll call was as follows:

| | |
|---------|---|
| Ayes: | Barcelos, Callan, Austin, Carlsen, and Draudt |
| Nays: | None |
| Absent: | None |

Director Scheltens directed Mike Fletcher, Superintendent of Parks to sign the agreement and start working with ecology + vision to move forward with this project plan.

President's Report

President Austin asked Jim O'Malley, Project Executive, Williams Architects to give an update on the Community Center renovation project. He informed the Board that the project was currently on track with all construction documentation. The bid documents should be completed by the end of July and the bid opening would be on August 18th, with bids being approved at the September Board meeting. He was planning on construction beginning the weekend of Thanksgiving to work around District 181's schedule. If, however, District 181 is using remote learning in the fall, construction would be moved up. The Board discussed the various changes to the plans. Mr. O'Malley informed the Board that he would be moving forward with final drawings.

Jim Leppert, Project Executive, IHC presented a prepared budget to the Board. This budget would continue to be updated but contained a \$200,000 contingency which is approximately 10% of the project cost.

He informed the Board that they needed help with the school district, as they needed approval from the School Board. This project will involve tying into the school's mechanical, electrical, plumbing, and fire safety systems, and would require final approval from the School Board.

Executive Director Scheltens informed the Board that both Mr. O'Malley and Mr. Leppert would attend the July 27th Board Meeting.

President Austin wanted to address the Employee Health Insurance contributions with the Board. In speaking with Executive Director Scheltens, she realizes that this will require a longer study. She requested that Director Scheltens, Commissioner Draudt, and Treasurer Lee Howard conduct a survey with comparable Park Districts before a final decision is made. At this time, she was recommending that the employee contribution be increased by 1%.

Whereupon, on motion by President Austin, seconded by Commissioner Barcelos, the recommendation to increase the employee contribution of 1% to their Health Care was approved. The roll call was as follows:

Ayes: Austin, Barcelos, Callan, Carlsen, and Draudt
Nays: None
Absent: None

There being no further business to come before this meeting, it was, motion by Commissioner Callan, seconded by Commissioner Barcelos, adjourned at 8:20pm by voice vote.

Park Board Secretary
