

MINUTES OF THE REGULAR MEETING  
CLARENDON HILLS PARK DISTRICT BOARD  
COMMUNITY CENTER – 315 CHICAGO AVENUE  
February 24, 2020 – 7:00pm

The meeting was called to order at 7:03 p.m. by President Austin

The roll call was as follows:

Present: Austin, Barcelos, Callan, Carlsen, and Draudt  
Absent: None

Other Officials Present: Donald Scheltens, Executive Director  
Lee Howard, Treasurer  
Kathleen Forzley, Secretary  
Mike Fletcher, Superintendent of Parks

Addresses from the Audience - None

Approval of consent agenda

President Austin asked the Board if they had any questions or comments. There being none, President Austin requested a motion to approve the consent agenda.

Whereupon, on motion by Commissioner Callan, seconded by Commissioner Carlsen, the consent agenda was approved. The roll call was as follows:

Ayes: Callan, Carlsen, Draudt, Austin, and Barcelos  
Nays: None  
Absent: None

Committee Reports

Finance/Personnel Committee

Commissioner Draudt asked Treasurer Lee Howard to update the Board regarding the finances for the Community Center Renovations. Treasurer Howard informed the Board that after a conference call meeting with Speer Financial, he was assured that the \$1.8 million bond sale could move forward approximately September 15<sup>th</sup> and the renovation project could move forward. He also informed the Board that the Park District must spend the bond proceeds within 3 years.

Commissioner Callan asked Lee Howard what would happen to the funds if the Park District were to receive the PARC Grant. Treasurer Howard informed him that the project had to be financed 100% by the Park District, and the grant was a reimbursing bond that could be used for future projects.

Director Scheltens informed the Board that he and President Austin had been meeting with potential candidates for the Superintendent of Recreation position. He hoped to narrow down the candidates and hire the position in April.

### Aquatics Committee

Commissioner Callan informed the Board that Valerie Louthan, Aquatics Manager had sent out messages to last year's staff to see who would be returning.

### Recreation Committee

Commissioner Carlsen informed the Board that the search for the Superintendent of Recreation position has brought many good candidates from larger districts. The Travel Basketball teams were finishing up and had a very good season. The summer brochure is being completed to send to the printer. Many new co-op programs were being offered. Resident registration would begin Monday, March 16<sup>th</sup>, with non-resident registration beginning the following Monday.

### Maintenance/Safety Committee

Commissioner Barcelos informed the Board that one bid had been received for the Prospect Park Tennis and Basketball Court Resurfacing. Director Scheltens informed the Board that U.S. Tennis Court Construction had submitted a bid in the amount of \$36,800 for the resurfacing of the Prospect Park tennis and basketball courts. They will also stripe the courts for Pickleball. If the Board approved this bid, Director Scheltens would have an AIA Agreement prepared. He told the Board that this project would be completed in the next fiscal year, although it was budgeted in this current fiscal year under capital projects.

There being no further discussion, President Austin requested a motion to approve the bid of \$36,800 from U.S. Tennis Court Construction for the Prospect Park Tennis and Basketball Courts Resurfacing. Whereupon, on motion by Commissioner Barcelos, seconded by Commissioner Callan, the bid of \$36,800 was approved. The roll call was as follows:

Ayes:	Barcelos, Callan, Carlsen, Draudt, and Austin
Nays:	None
Absent:	None

Commissioner Barcelos informed the Board that Girls Softball has asked to sell signage for Eccles and Norfolk fields. Director Scheltens informed the Board that the Park District Policy states no signage in the parks. He suggested looking for other ways to help them out. Commissioner Draudt inquired about temporary canvas signs on the Norfolk field only. Director Scheltens will meet with the organization to discuss other options to obtain funding instead of additional signage in the parks.

### President's Report

Executive Director informed the Board that Jim Leppert and Jim O'Malley will be at the March Board meeting with updates. The process is still in the design development stage.

Director Scheltens informed the Board that the bid opening would take place on August 18<sup>th</sup>. If all bids come in at budget there will be one week of demolition over the Thanksgiving week, and the work will begin. He has already met with the school staff regarding utility costs and the school traffic flow during construction.

Superintendent of Parks, Mike Fletcher, informed the Board that we were still waiting to complete the drainage project at Hosek Park between the athletic fields. They will be putting in drain tiles when the weather breaks.

Commissioner Barcelos is starting discussions with Director Scheltens and Superintendent Fletcher regarding planting enhancements at Hosek Park. They will be meeting with Pizzo and Associates to discuss native plants and other options for the wetland area. He will be bringing more information to the March meeting.

The Board discussed filtering the water fountains so park patrons could fill their water bottles as well as a dog bowl on the fountain for the dog walkers in the park. Superintendent Mike Fletcher believed the cost to be \$3000 - \$5000 and would need to be budgeted.

There being no further business to come before this Board, it was, motion by Commissioner Draudt, seconded by Commissioner Barcelos, adjourned at 7:40pm by voice vote.

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Park Board Secretary

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