

MINUTES OF THE REGULAR MEETING  
CLARENDON HILLS PARK DISTRICT BOARD  
COMMUNITY CENTER – 315 CHICAGO AVENUE  
January 27, 2020 – 7:00pm

The meeting was called to order at 7:00 p.m. by President Austin

The roll call was as follows:

Present: Austin, Barcelos, Callan, Carlsen, and Draudt  
Absent: None

Other Officials Present: Donald Scheltens, Executive Director  
Lee Howard, Treasurer  
Kathleen Forzley, Secretary  
Mike Fletcher, Superintendent of Parks

Addresses from the Audience - None

Approval of consent agenda

President Austin asked the Board if they had any questions or comments. There being none, President Austin requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Carlsen, seconded by Commissioner Draudt, the consent agenda was approved. The roll call was as follows:

Ayes: Carlsen, Draudt, Barcelos, Austin, and Callan  
Nays: None  
Absent: None

Committee Reports

Finance/Personnel Committee

Commissioner Draudt asked Treasurer Lee Howard to present the 8-month Financial Statement to the Board. Treasurer Howard believed that the statement clearly shows that the Park District is on target with the fiscal year budget. He explained that most of the revenue is in, but the ending balance would drop because there would still be outstanding bills as well as salaries until April 30th.

Commissioner Draudt informed the Board that the deadline to accept resumes for the Superintendent of Recreation position is January 31st. Executive Director Scheltens said that he would be selecting final candidates in the next few weeks and discuss with President Austin.

Aquatics Committee

Commissioner Callan informed the Board that the new main pool heater had been delivered and installed. It will be tested when the pool is filled in May.

### Recreation Committee

Commissioner Carlsen gave an update of upcoming programs. He informed the Board that the summer brochure was in the first draft phase and should be mailed to the residents around the 6<sup>th</sup> of March. Resident registration would begin on Monday, March 16<sup>th</sup> and non-resident registration would begin the following Monday. Preschool registration for the 2020-2021 school year is now being accepted.

### Maintenance/Safety Committee

Commissioner Barcelos informed the Landscape Specialist has started working and is getting familiar with the parks. The ice rinks are ready, but the weather has not cooperated to keep them frozen.

### President's Report

Executive Director introduced Jim O'Malley, Williams Architects. Mr. O'Malley presented the updated plans for the Community Center renovation. He explained that the exterior footprint would now extend the vestibule approximately 1-1/2 feet, using the existing sub-structure. There would be a new structure for the elevator. The new design would create more lobby space. The new design also added as much glass as possible, allowing for maximum natural light. The upstairs would have the office in front, as well as two preschool rooms, additional restrooms, a dance studio and storage.

Jim Leppert, IHC Construction, informed the Board that the costs for this project would be \$2.48 million. This would include all construction costs including contingencies, as well as the Construction Manager's and Architect fees.

After Board discussion, Director Scheltens asked Treasurer Lee Howard to discuss the finances of this project. Treasurer Howard explained that this project would receive \$1.85 million from the sale of the bonds, and the balance would come from the General and recreation funds. Treasurer Howard told the Board he would be talking with Speer Financial to get an idea of how much money can be transferred from fund balances to the capital projects fund. He would bring this information to the February Board Meeting.

Executive Director Scheltens informed the Board that the PARC grant had been submitted. The Park District was requesting \$1.4 million for this project.

Jim Leppert, IHC Construction informed the Board that he would like to go out for bid in July or August. President Austin informed him that no construction contracts should be signed until after the September sale of the Bonds when the debt would be retired. Director Scheltens informed the Board that he would be meeting with the school district to go over the construction schedule, as the drop off/pick up turn-around would be shut down during the construction phase.

There being no further business to come before this Board, it was, motion by Commissioner Callan, seconded by Commissioner Barcelos, adjourned at 8:20pm by voice vote.

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Park Board Secretary

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