

MINUTES OF THE REGULAR MEETING
CLARENDON HILLS PARK DISTRICT BOARD
COMMUNITY CENTER – 315 CHICAGO AVENUE
October 28, 2019 – 7:00pm

The meeting was called to order at 7:00 p.m. by President Austin

The roll call was as follows:

Present: Austin, Barcelos, Callan, Carlsen, and Draudt
Absent: None

Other Officials Present: Donald Scheltens, Executive Director
Lee Howard, Treasurer
Kathleen Forzley, Secretary
Mike Fletcher, Superintendent of Parks
Kelly Smith, Superintendent of Recreation
Jim Leppert, IHC Construction

Addresses from the Audience - None

Approval of consent agenda

President Austin asked the Board if they had any questions or comments. There being none, President Austin requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Callan, seconded by Commissioner Carlsen, the consent agenda was approved. The roll call was as follows:

Ayes: Callan, Carlsen, Draudt, Austin, and Barcelos
Nays: None
Absent: None

Committee Reports

Finance/Personnel Committee

Commissioner Draudt informed the Board that the audit had not yet been completed but should be completed by the November Board meeting. Treasurer Lee Howard would be at the November meeting to discuss the Levy, as well as Speer Financial, who will give the Board an overview of the bond sale for the upcoming Community Center Renovation Project.

Aquatics Committee

Commissioner Callan informed the Board that the pool painting was completed, and the pool was winterized. Mike Fletcher, Superintendent of Parks, is in the process of ordering the new pool heater, but was waiting to hear from the Illinois Department of Public Health for approval. Currently he was looking at 4 – 6 weeks, but this could take longer if approval is needed from the Health Department.

Commissioner Callan asked Valerie Louthan, Aquatics Manager to present the Summer Aquatics Facility Report to the Board.

Valerie Louthan informed the Board that June was a slow month due to the weather. Attendance really picked up in July and August. The admissions records show that approximately 33,000 patrons used the pool throughout the season.

Swim Team numbers have been holding steady at around 120 swimmers. There was a jump in numbers for the 11 and over group, as well as a slight increase in the evening swim lessons.

Special Events included the Movie at the Lions Park, Dash and Splash, and the Cardboard Boat Regatta. The boat regatta may have a date change next summer, as the participation was much lower this year.

Valerie Louthan commended her staff for their hard work this summer.

Recreation Committee

Commissioner Carlsen informed the Board that the Youth Basketball program would begin practice on November 2nd. There were 84 children enrolled in the program. The Pumpkin Masterpiece class had approximately 50 children enrolled and was a big success.

Senior Bingo is being sponsored by The Birches. Numbers have started out slow, but interest is building.

Kelly Smith, Superintendent of Recreation informed the Board that the new website launched on October 2nd. The website and registration app should be more mobile friendly. She had found a candidate for the Marketing Supervisor position and was waiting to finalize references.

Kelly Smith also reported that the Winter-Spring Brochure would be online on Monday, November 4th, and resident registration would begin on Monday, November 11th. Non-resident registration would begin the following week.

Maintenance/Safety Committee

Commissioner Barcelos asked Mike Fletcher, Superintendent of Parks, to update the Board on the estimates on the Eccles Field batting cages. Mike Fletcher informed the Board that the cost would be approximately \$32,000. Little League was committing to a contribution of \$8,000. This would leave the Park District the balance of \$24,000. Traditionally, projects involving Little League were usually a 50/50 split, between the Park District and Little League.

Mike Fletcher, Superintendent of Parks informed the Board that the timeframe for construction would be approximately 2 weeks from start to finish. The netting would not be installed until the spring.

After further Board discussion, Commissioner Barcelos made a motion to approve moving forward with this project contingent on a \$10,000 donation from Little League. The Park District would be responsible for \$22,000. Whereupon on motion by Commissioner Barcelos, seconded by Commissioner Callan, the Board agreed to move this project forward contingent on a total contribution of \$10,000 from Little League. The roll call was as follows:

Ayes:	Barcelos, Callan, Draudt, Carlsen, and Austin
Nays:	None
Absent:	None

President's Report

Jim Leppert, Construction Manager, IHC Construction discussed the Contract for Construction Management Services with the Board. He drafted the agreement based on the project cost being approximately \$2.3 million. He explained that there was an hourly rate, as this project would require full-time on-site supervision. Mr. Leppert estimated his fees at around \$240,000. After discussion, the Board agreed to move forward with the contract. President Austin made a motion, seconded by Commissioner Callan, to approve Resolution R-2019-03, a Resolution Authorizing a Contract for Construction Management Services. The roll call was as follows:

Ayes:	Austin, Callan, Barcelos, Draudt, and Carlsen
Nays:	None
Absent:	None

The Board agree to cancel the Executive Session because the recording equipment was not working. This would take place at a future meeting.

Executive Director Scheltens informed the Board that it was always his belief that this Park District should have its own Community Center with a gymnasium. Currently, there is no land available, and the Park District does not currently have the funding, without a referendum. There was a draft presented of a possible future one-story community center and gym in Prospect Park where the current tennis courts are located. The proposed Community Center draft is a part of these minutes. Without additional funds the Park District is still years away from funding this project.

The Board agreed to cancel the regular Board Meeting scheduled for November 25th and schedule a Special Meeting for November 18th, due to the Thanksgiving holiday.

There being no further business to come before this Board, it was, motion by Commissioner Carlsen, seconded by Commissioner Draudt, adjourned at 8:18pm by voice vote.

Park Board Secretary
