

MINUTES OF THE REGULAR MEETING
CLARENDON HILLS PARK DISTRICT BOARD
COMMUNITY CENTER – 315 CHICAGO AVENUE
September 23, 2019 – 7:00pm

The meeting was called to order at 7:01 p.m. by President Austin

The roll call was as follows:

Present: Austin, Carlsen, and Draudt
Absent: Barcelos and Callan

Other Officials Present: Donald Scheltens, Executive Director
Lee Howard, Treasurer
Kathleen Forzley, Secretary
Mike Fletcher, Superintendent of Parks
Kelly Smith, Superintendent of Recreation
Jim Leppert, IHC Construction
Tim Bickert, IHC Construction

Addresses from the Audience - None

Approval of consent agenda

President Austin asked the Board if they had any questions or comments. There being none, President Austin requested a motion to approve the consent agenda.

Whereupon, on motion by Commissioner Carlsen, seconded by Commissioner Draudt, the consent agenda was approved. The roll call was as follows:

Ayes: Carlsen, Draudt, and Austin
Nays: None
Absent: Barcelos and Callan

Committee Reports

Finance/Personnel Committee

Lee Howard, Treasurer informed the Board that the audit should be completed in October. He reminded them that the levy would be discussed at the November meeting, and as in the past would have three different levies to compare. The Levy Ordinance would be passed at the December meeting.

Executive Director Scheltens informed the Board that Speer Financial would be at the November meeting to discuss the bonds for the upcoming project.

Aquatics Committee

In Commissioner Callan's absence, Superintendent of Parks Mike Fletcher updated the Board regarding the pool. The painting of the pool should take place this week, weather permitting. It would take about 3 days of no rain to complete. The contractor that had winterized the pool in past years was no longer available. Superintendent Fletcher was trying to find a contractor that would take care of winterizing the pool.

Superintendent Fletcher informed the Board that the heat exchanger on the large pool heater would cost approximately \$23,000 to replace or approximately \$8,000 to repair. It was his recommendation that the large heater be replaced at the cost of \$23,000. We don't want to have any possible breakdowns before the pool opens every Memorial Day.

After discussion, the Board unanimously agreed to purchase a new heater for the pool at a cost of approximately \$23,000. Superintendent Mike Fletcher would place the order for the new heater.

Executive Director Scheltens informed the Board that Valerie Louthan, Aquatics Manager would attend the October Board meeting to present the Aquatics Season Report.

Recreation Committee

Commissioner Carlsen informed the Board that the Fall Fest was a huge success with the largest crowds to date. Upcoming events include the Campfire on Friday, September 27th from 6:30 until 8:30pm, weather permitting. The Active Learners Preschool was currently at 17 students and the Kinder-Richment classes did not meet minimum registrations but would be offered again in January.

Commissioner Carlsen informed the Board that there were three Eagles Basketball Travel Teams. These would be 6th, 7th, and 8th grade teams. The Winter-Spring brochure was in the first draft and would be going to the printer on October 17th. The launch date for the new website is September 30th. Superintendent of Recreation, Kelly Smith informed the Board of the upcoming IAPD-IPRA Conference and asked them to get back to her if they were interested in attending.

Commissioner Carlsen introduced Vince Davis, the new Recreation Supervisor. Kelly Smith, Superintendent of Recreation, informed the Board that Vince would be responsible for the Youth, Teen, and Adult classes as well as doing First Aid and CPR training for the staff.

Kelly Smith presented the Summer Recreation Report. There were no questions or discussion.

Maintenance/Safety Committee

In Commissioner Barcelo's absence, Mike Fletcher, Superintendent of Parks, updated the Board on approximate costs for the Eccles Field Batting Cages. He believed that the project including the framework, nets and 4-foot safety fence around the perimeter would cost approximately \$40,000 - \$45,000.

The Board discussed the increased cost. Executive Director Scheltens said that the Park District had \$20,000 in capital project reserves that could be used for this project but agreed that Little League should be able to help with the cost. Steve Contreras, Clarendon Hills Little League Board Member and Softball representative, had originally offered \$5,000 when the costs were believed to be much lower, but thought that Little League could contribute up to \$10,000. The Board discussed getting a price for all chain-link fencing but agreed that due to the location of the batting cages the 6-foot safety fence would be more aesthetically pleasing.

The Board asked Mike Fletcher to obtain estimates for an all chain-link fence. They also asked Steve Contreras to go back to Little League and Travel Teams to see if they could come up with additional funding for the project. The Board asked Mr. Contreras to come to the October 28th Board meeting with firm numbers from Little League.

Executive Director Scheltens asked the Board to approve the softball field fence replacement at Hosek Park, which was a budgeted capital project. This project would cost approximately \$19,000. The Board agreed unanimously to move forward with this project.

President Austin presented Resolution R-2019-04; a Resolution Amending the Clarendon Hills Park District Rules and Regulations regarding field usage. Executive Director Scheltens informed the Board that there have been instances where the fields were used by teams without paying fees, obtaining a permit or having a Certificate of Insurance naming the Park District as additionally insured. The wording had been forwarded to the Clarendon Hills Police Department, and they said it would be enforceable. The Board agreed that police involvement would be a last resort. This amendment was necessary to protect the Park District. Commissioner Carlsen suggested adding signage explaining the rules.

After Board discussion, President Austin requested a motion to approve the Resolution. Whereupon, on motion by Commissioner Carlsen, seconded by Commissioner Draudt, Resolution R-2019-04, Amending the Park District Rules and Regulations was approved. The roll call was as follows:

Ayes:	Carlsen, Draudt, and Austin
Nays:	None
Absent:	Barcelos and Callan

President's Report

Executive Director Scheltens introduced Jim Leppert of IHC Construction to the Board. Mr. Leppert explained his history with the Park District as the Construction Manager on many previous projects with his former company IPRM. Mr. Leppert has since joined IHC Construction, which deals with many municipal projects. Mr. Leppert introduced Tim Bickert, IHC Construction, VP of Building Construction. He gave an overview of IHC Construction, which has been in business almost 100 years.

Executive Director Scheltens explained to the Board that we have worked very successfully with Jim Leppert in the past and would like to continue this relationship with Mr. Leppert and IHC Construction for the new project.

Director Scheltens told the Board that IHC Construction will present a proposal at the October or November meeting which will have the fees for Construction Manager services.

The Board agreed to table Resolution R-2019-03, Authorizing a Contract for Construction Management Services until next month. Whereupon, on motion by Commissioner Carlsen, seconded by Commissioner Draudt, the Resolution was tabled. The voice vote was unanimous.

There being no further business to come before this Board, it was, motion by Commissioner Draudt, seconded by Commissioner Carlsen, adjourned at 8:09pm by voice vote.

Park Board Secretary
