

MINUTES OF THE REGULAR MEETING  
CLARENDON HILLS PARK DISTRICT BOARD  
COMMUNITY CENTER – 315 CHICAGO AVENUE  
August 27, 2018 – 7:00 p.m.

The meeting was called to order at 7:04 p.m. by Vice President Austin.

The roll call was as follows:

Present: Austin, Callan, Carlsen, and Staab  
Absent: Lithgow

Other Officials Present: Donald Scheltens, Executive Director  
Kathleen Forzley, Secretary  
Mike Fletcher, Superintendent of Parks  
Kelly Smith, Superintendent of Recreation

Addresses from the Audience

Ethan Ruth, Eagle Scout

Approval of consent agenda

Vice President Austin asked the Board if they had any questions or comments. There being none, Vice President Austin requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Staab, seconded by Commissioner Carlsen, the consent agenda was approved. The roll call was as follows:

Ayes: Staab, Carlsen, Austin, and Callan  
Nays: None  
Absent: Lithgow

Committee Reports

Finance/Personnel Committee

Commissioner Staab reported that the summer financial recap would be at the next Board Meeting.

Aquatics Committee

Commissioner Callan reported that the staff received an “Exceeds” on their final surprise Ellis Lifeguard audit. The cardboard boat regatta which was held on August 4<sup>th</sup> had 15 boats entered. The pool will close on Monday, September 3<sup>rd</sup>, and will be staffed by the high school lifeguards. Valerie Louthan, Aquatics Manager, was completing the PDRMA Loss Control audit as there were three minor corrections which were being addressed.

### Recreation Committee

Commissioner Austin informed the Board that the staff is already working on the winter-spring brochure. Fall registration is still going on. Active Learners preschool currently has a full Three-year old class and still has openings in the Four-year old pre-K program.

Mike Fletcher, Superintendent of Parks, informed the Board that the Cub Scout Pack 57 Bike-a-Thon would take place on Sunday, September 30<sup>th</sup>, from 3:00 – 7:00pm in Prospect Park. He has worked out safety issues with the scout leaders, and they understand that they do not have exclusive use of the pathways.

### Maintenance/Safety Committee

Mike Fletcher, Superintendent of Parks, introduced Ethan Ruth, who is working on his Eagle Scout Project. Ethan initially proposed constructing an ADA platform on the Prospect Park pond for fishing. Due to the soil conditions, this project would require extensive modifications to complete this project, making it cost prohibitive. Ethan spoke with Superintendent Fletcher and would like to extend the split rail fence on the north side of Kruml Park. Superintendent Fletcher will hire a surveyor to mark the property lines. Ethan believed that the cost would be no more than \$5,000. Executive Director Don Scheltens requested that the Park District approve any funds that Ethan is unable to raise. The Board agreed unanimously by voice vote.

Executive Director Scheltens informed the Board that he had a discussion with Derek Martin, V-3, regarding Hosek Park improvements on a much smaller scale. They agreed that they could improve both ballfields and the soccer field, including skinning the infield, as well as the southern field for approximately \$75,000 for all three field improvements. With Board approval, he would like to begin the first field this fall. Superintendent of Parks, Mike Fletcher would contact VISU Sewers to video tape the sewer lines to make sure the water is flowing appropriately with no breaks or obstructions before beginning the second field project. The proposed pavilion, playground, and walkway would be discussed as a future project. This project would make the fields more playable, safer, and would not add or subtract from the current water issues. Commissioner Carlsen believed it showed a commitment from the Board to address the parks south of the tracks.

There being no further discussion, Vice President Austin requested a motion for approval to move forward with the scaled down improvements to the Hosek Park field improvements. Whereupon, on motion by Commissioner Carlsen, seconded by Commissioner Staab, the motion was approved. The roll call was as follows:

Ayes:	Carlsen, Staab, Callan, and Austin
Nays:	None
Absent:	Lithgow

President's Report

Jim Leppert, IPRM, Construction Manager submitted a written report to the Board regarding the Maintenance Operational Facility. Due to delays caused by weather and working around the start of school, the project may be delayed by as much as a month. Upcoming projects include Asphalt paving, which is scheduled to be completed on August 24, weather permitting. He is hoping to make up some of this time as the job progresses.

Kelly Smith, Superintendent of Recreation reminded the Board of the upcoming Fall Fest, and requested Commissioner's assistance at the beer wagon.

There being no further business to come before this meeting, it was, motion by Commissioner Staab, seconded by Commissioner Callan, adjourned at 8:04pm by voice vote.

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Park Board Secretary

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