

MINUTES OF THE REGULAR MEETING  
CLARENDON HILLS PARK DISTRICT BOARD  
COMMUNITY CENTER – 315 CHICAGO AVENUE  
May 22, 2017 – 7:00pm

The meeting was called to order at 7:09 p.m. by Vice President Lithgow.

The roll call was as follows:

Present: Austin, Carlsen, Lithgow, and Staab  
Absent: Johnson

Other Officials Present: Donald Scheltens, Executive Director  
Kathleen Forzley, Secretary  
Mike Fletcher, Superintendent of Parks  
Kelly Smith, Superintendent of Recreation  
Valerie Louthan, Aquatics/Recreation Supervisor

Addresses from the Audience - None

Approval of consent agenda

Vice President Lithgow inquired if anyone had any questions or changes to the consent agenda. There being none, Vice President Lithgow requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Staab, seconded by Commissioner Austin, the consent agenda was approved. The roll call was as follows:

Ayes: Austin, Staab, Carlsen, and Lithgow  
Nays: None  
Absent: Johnson

Vice President Lithgow announced that outgoing President, Greg Johnson, was unable to attend tonight's meeting, but sent a letter to the Board expressing his gratitude for the past eight years of serving with them. Commissioner Carlsen wanted to thank Greg Johnson for all his years of service. He helped move the Park District forward, and his absence will be duly noted.

Secretary Kathleen Forzley asked Commissioner Suzanne Austin to come forward so she could be sworn in. Commissioner Suzanne Austin took the oath of office and was officially sworn in by Secretary Kathleen Forzley. Secretary Forzley asked Robert Callan to come forward so he could be sworn in. Robert Callan took the oath of office and was officially sworn in by Secretary Forzley. He then took his place at the Board table. Board Secretary asked Commissioner Bruce Carlsen to come forward so he could be sworn in. Commissioner Carlsen took the oath of office and was officially sworn in by Secretary Forzley.

## Committee Reports

### Finance/Personnel Committee

Commissioner Staab informed the Board that Treasurer Lee Howard would be at the June meeting for approval of the final budget.

### Maintenance/Safety Committee

Commissioner Carlsen informed the Board that the Parks department was now fully staffed for the summer. Mike Fletcher, Superintendent of Parks, informed the Board that the Hosek Park tennis fence was completed, except for the cracks in the concrete, which will be completed as the weather permits. Executive Director Scheltens informed the Board that the Hosek Park tennis courts would be repainted, and the colors would be dark blue and light green.

### Recreation Committee

Commissioner Austin informed the Board that summer camp hiring and training was in full force. She reported that 8 men's softball teams would be returning. She informed the Board that a co-op senior trip to East Troy, Wisconsin had a full bus.

Commissioner Carlsen informed the Board that he had gotten a request from residents to re-name one of the basketball courts after a young man who had passed away last summer at a basketball camp. This family lives in Clarendon Hills and is in the process of starting a program at Hinsdale Central High School to screen athletes for the early detection of heart problems. The Board agreed that the Hosek Park basketball court would be renamed in his honor and a plaque would be displayed.

### Aquatics Committee

Commissioner Lithgow informed the Board that everything was on schedule for the May 27<sup>th</sup> opening day. Aquatics/Recreation Supervisor Valerie Louthan informed the Board that lifeguard training was continuing and the new flooring in the admissions office and the concession stand was completed. She informed the Board of the Dash & Splash, which would take place on July 28<sup>th</sup> for children 12 and under.

As the next order of business, Secretary Kathleen Forzley opened the floor for nominations for the office of President. Commissioner Austin nominated Commissioner Lithgow for the office of President. Commissioner Austin, seconded by Commissioner Carlsen, made a motion to close the nominations. The motion was approved by voice vote. On the question of who should be President of the Board, a roll call was taken with the following result:

Commissioner Austin:	Lithgow
Commissioner Callan:	Lithgow
Commissioner Carlsen:	Lithgow
Commissioner Lithgow:	Lithgow
Commissioner Staab:	Lithgow

The votes have been taken; Commissioner Lithgow is elected President of the Park Board.

President Lithgow opened the floor to nominations for the office of Vice President of the Park Board. President Lithgow, seconded by Commissioner Callan, nominated Commissioner Austin for the office of Vice President. The nominations were closed by voice vote.

On the question of who should be Vice President of the Board, a roll call was taken with the following result:

Commissioner Lithgow:	Austin
Commissioner Callan:	Austin
Commissioner Staab:	Austin
Commissioner Carlsen:	Austin
Commissioner Austin:	Austin

The votes have been taken; Commissioner Austin is elected Vice President of the Park Board.

President Lithgow nominated Lee Howard for the office of Treasurer. No further nominations were taken.

President Lithgow, seconded by Commissioner Austin, made a motion to appoint Lee Howard as Treasurer of the Board. The roll call was as follows:

Commissioner Lithgow:	Howard
Commissioner Austin:	Howard
Commissioner Carlsen:	Howard
Commissioner Callan:	Howard
Commissioner Staab:	Howard

The motion passed.

President Lithgow, seconded by Commissioner Austin, made a motion to appoint Kathleen Forzley as Secretary of the Board. No further nominations were taken. The roll call was as follows:

Commissioner Lithgow:	Forzley
Commissioner Austin:	Forzley
Commissioner Staab:	Forzley
Commissioner Callan:	Forzley
Commissioner Carlsen:	Forzley

The motion passed.

There being no further business to come before this meeting, it was, motion by Commissioner Austin, seconded by Commissioner Staab, adjourned at 7:37pm by voice vote.

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Park Board Secretary

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