

MINUTES OF THE REGULAR MEETING  
CLARENDON HILLS PARK DISTRICT BOARD  
COMMUNITY CENTER – 315 CHICAGO AVENUE  
April 24, 2017 – 7:00pm

The meeting was called to order at 7:02 p.m. by President Johnson.

The roll call was as follows:

Present: Austin, Carlsen, Johnson, Lithgow, and Staab  
Absent: None

Other Officials Present: Donald Scheltens, Executive Director  
Lee Howard, Treasurer  
Kathleen Forzley, Secretary  
Mike Fletcher, Superintendent of Parks  
Kelly Smith, Superintendent of Recreation  
Derrick Martin, V3

Addresses from the Audience - None

Approval of consent agenda

President Johnson inquired if anyone had any questions or changes to the consent agenda. There being none, President Johnson requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Lithgow, seconded by Commissioner Staab, the consent agenda was approved. The roll call was as follows:

Ayes: Lithgow, Staab, Austin, Carlsen, and Johnson  
Nays: None  
Absent: None

President's Report

President Johnson introduced Dan Costello from the Clarendon Hills Little League, and John Goliak from the Clarendon Hills Cardinals travel teams. Mr. Costello and Mr. Goliak told the Board that they were attending this meeting in order to build a better relationship with the Park District Board, as well as to offer their assistance in improving the fields. They were concerned about field usage, and explained that building the travel program was also helping build the Little League program, in that, if the kids could not play travel ball, they would not play Little League but would instead join a travel team in another town.

They would also like to help improve the existing fields with possible new batting cages and fencing. President Johnson told them that ideally, they should present any capital projects to Director Scheltens in January or February, so estimates could be obtained and could be discussed at budget time in late April.

Mr. Goliak requested that the Board re-consider the residency criteria for the travel teams, as many of their players attend District 181 schools, but do not live in Clarendon Hills. These teams would pay higher field usage fees due to the non-residency. After discussion, the Board agreed that the field usage fees adopted by the Board were very generous, compared to surrounding communities, and they did not feel that the fees

should be adjusted. Director Scheltens did inform them that the Park District would possibly help with the cost of supplies for prepping the fields. Commissioner Staab requested a breakdown of their numbers and how much was spent in field preparation.

Mr. Costello and Mr. Goliak exited the meeting at 7:54pm.

### Committee Reports

#### Maintenance/Safety Committee

President Johnson asked Derrick Martin, V3 Engineer, to give an update to the Hosek Park Phase II project. Mr. Martin informed the Board that this project would improve the playability of the fields. The Board discussed whether the field should be sloped or flattened, and requested that Mr. Martin bring back cost estimates to the June meeting. The Board also discussed “skimming” the field to make it easier to maintain. The Board agreed that skimming the infield would make the field useable for various age groups.

Mr. Martin also informed the Board that he was waiting for the results of the wetland study, and would have those results for the June Board meeting. The enlargement of the retention area would be looked at after the ballfields were completed.

Mr. Martin exited the meeting at 8:27pm.

Commissioner Carlsen reported that the new seasonal employee was working out well. The maintenance crew were busy preparing the equipment for summer maintenance.

#### Finance/Personnel Committee

Treasurer Lee Howard presented the Tentative Budget to the Board for review and discussion. He informed the Board that this budget reflected a 1.5% increase, and was balanced with the exception of the capital projects fund.

After discussion, President Johnson requested a motion to approve Ordinance 2017-02, The Tentative Combined Budget/Appropriation Ordinance for the fiscal year ending April 30, 2018. Whereupon, on motion by Commissioner Lithgow, seconded by Commissioner Austin, the Ordinance was approved. The roll call was as follows:

Ayes:	Lithgow, Austin, Staab, Carlsen, and Johnson
Nays:	None
Absent:	None

#### Recreation Committee

Commissioner Austin informed the Board that the spring events were very successful. The Mother and Son Night had approximately 50 signed up and the Breakfast with the Bunny sold out at 170. There were an estimated 500 children that participated in the egg hunt. The senior luncheon attracted approximately 50 residents and the upcoming Route 66 trip which is a co-op trip with Lemont Park District has 47 seniors signed up. Camp numbers are coming in steadily. The fall brochure is currently in the works and the first draft is due June 2<sup>nd</sup>.

Commissioner Austin had been contacted by Empire Soccer, who requested that a porta toilet be put in Kruml Park. It was her recommendation that unless Empire would be willing to pay for it, it was not necessary as the games are only 1 hour long. The

Board agreed that at this time it was not necessary because of safety reasons near the playground.

Aquatics Committee

Commissioner Lithgow informed the Board that everything was on schedule for the May 27<sup>th</sup> opening day. The pressure testing of all the pool pipes went very well. The staff will begin power washing the pool in preparation for filling. Valerie Louthan was still in the process of hiring lifeguards and swim instructors. Training will begin on May 12<sup>th</sup>.

President Johnson requested a motion to convene to Executive Session for the purpose of:

“Appointment, employment, compensation, discipline, performance, or discipline of an employee, pursuant to Section 2(c)(1)(2) of the Open Meetings Act”.

Whereupon, on motion by Commissioner Lithgow, seconded by Commissioner Austin, the meeting convened to Executive Session at 8:56pm. The roll call was as follows:

Ayes: Lithgow, Austin, Staab, Johnson, and Carlsen  
Nays: None  
Absent: None

The Board reconvened to the Regular Board meeting at 9:36pm.

Commissioner Lithgow made a motion, seconded by Commissioner Austin, to approve all items discussed in the Executive Session. The roll call was as follows:

Ayes: Lithgow, Austin, Carlsen, Staab, and Johnson  
Nays: None  
Absent: None

There being no further business to come before this meeting, it was, motion by Commissioner Austin, seconded by Commissioner Lithgow, adjourned at 9:40pm by voice vote.

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Park Board Secretary

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