

MINUTES OF THE REGULAR MEETING
CLARENDON HILLS PARK DISTRICT BOARD
COMMUNITY CENTER – 315 CHICAGO AVENUE
January 23, 2017 – 7:00pm

The meeting was called to order at 7:03 p.m. by President Johnson.

The roll call was as follows:

Present: Austin, Carlsen, Johnson, Lithgow, and Staab
Absent: None

Other Officials Present: Donald Scheltens, Executive Director
Lee Howard, Treasurer
Kathleen Forzley, Secretary
Mike Fletcher, Superintendent of Parks
Kelly Smith, Superintendent of Recreation
Derrick Martin, V-3 Companies

Addresses from the Audience

Residents, Mike and Marge Kielty came to the meeting to thank the Park Board for addressing the Hosek Park drainage issues.

Approval of consent agenda

President Johnson inquired if anyone had any questions or changes to the consent agenda. There being none, President Johnson requested a motion to approve the consent agenda. Whereupon, on motion by Commissioner Austin, seconded by Commissioner Staab, the consent agenda was approved. The roll call was as follows:

Ayes: Austin, Staab, Carlsen, Johnson, and Lithgow
Nays: None
Absent: None

Committee Reports

Maintenance/Safety Committee

Commissioner Carlsen informed the Board that the ice rinks were on hold due to the weather. He also informed the Board that Mike Fletcher has made some progress on hiring a part-time maintenance worker. The heating and duct work had been completed in the back office and the restrooms, and ceiling fans were installed to force the warm air down on cold days.

President Johnson asked Derrick Martin, V-3 Companies to give the Board an update on Phase II of the Hosek Park drainage improvements. Mr. Martin presented the Board with a proposal for professional services for the Hosek Park Ball Field improvements, which is part of the Hosek Park master plan.

After Board discussion, it was agreed that Mr. Martin should bring back an estimate for professional services for the detention area as well as the new storm sewer system, so the Board would have a complete idea of the cost involved to complete the three projects on the master plan. In regards to the detention area, Mr. Martin believed that

the detention area could meet the criteria for a natural wetland, which would then require a different permit to complete. Mr. Martin will be at the February Board meeting with the information.

*Mr. Martin exited the meeting at 7:43pm.

Finance/Personnel Committee

Commissioner Staab informed the Board that he was not prepared at this meeting to discuss the salary schedule, and requested an Executive Session at the February meeting to discuss with the Board.

Treasurer Lee Howard presented to the Board the 8-month Financial Statement for the fiscal year ending April 30, 2017. He reported that the statement shows revenues up \$114,000 from last year. As expenditures come in, the carryover numbers will go down. A transfer of \$77,000 from the recreation fund to the capital projects fund will happen at the end of the month.

Recreation Committee

Commissioner Austin informed the Board that the preschool postcards went out last week. Both camp and pool postcards would be going out in the next few weeks. Kelly Smith, Superintendent of Recreation informed the Board that the pool postcards went out each year, but they were sending out camp postcards this year to generate an interest in the 2-wk sessions of camp.

Kelly Smith informed the Board that Susan Friend, SEASPAR Executive Director will be retiring in July. The Board has approved Matt Corso as the new Executive Director.

Aquatics Committee

Commissioner Lithgow informed the Board that the tile in the admissions office and concessions had been replaced. Valerie Louthan, Aquatics Manager, had sent out notices to returning staff and was in the process of getting responses.

President's Report

Executive Director Scheltens informed the Board that Doug Holzrichter, Williams Architects would be at the February Board meeting to discuss the Long Range Capital Projects plan update.

President Johnson informed the Board that he and Director Scheltens had met with the Village President and Village Manager to discuss possible future projects.

Commissioner Lithgow, Clarendon Hills Parks Foundation liaison, informed the Board that a meeting of the foundation would take place on January 27th. He was not able to attend this meeting, but would have a report on what was discussed.

President Johnson requested that the scheduled Executive Session be postponed until the February Board meeting. The Board agreed.

There being no further business to come before this meeting, it was, motion by Commissioner Austin, seconded by Commissioner Staab, adjourned at 8:17 p.m. by voice vote.

Secretary
