



**Title:** Landscape Specialist

**Category:** Park & Natural Resource

**Salary:** \$44,000 (Starting)

**Description:**

The Clarendon Hills Park District which serves a professional family oriented community of 8500 citizens has an opening in its' Park Maintenance Department.

Due to an upcoming vacancy the Clarendon Hills Park District is seeking a qualified applicant to fill the position of Landscape Specialist.

The successful applicant must be knowledgeable in and have an advanced understanding of turf and landscape practices in order to provide vigorous and viable plant health. The candidate must also have an eye for detail, strives for excellence, be technology savvy, able to collaborate with the public and employees, and have a mechanical aptitude.

Position: This is a full time, at-will position with benefits and pension (IMRF)

**Summary:**

The Landscape Specialist is responsible for performing and overseeing a variety of duties related to park landscapes, trees and turf as well as the installation and maintenance or repair of park district properties, district amenities and equipment.

**Qualifications:**

- A minimum of an Associate Degree in Turf or Ornamental Horticulture or Landscape Management or related field of study and have at least 1 year demonstrable turf/landscape and park maintenance experience is preferred.
- Applicant must have an Illinois Pesticide Public Applicators license with categories in Turf, Ornamentals, Right of Ways and Aquatics.
- Have or be able to obtain a valid Illinois driver's license.
- Supervisory experience is required.
- Preference will be given to certified individuals being members in good standing with a related professional society or association.
- Holders of certificates of completion in landscape management, horticultural sciences, or sports turf management and 2-5 years of park district related experience may be considered.

**Duties and Responsibilities:**

- Supervise assigned staff and work with contractors
- Turf, plant and tree management following the District's Integrated Pest Management Program

- Provide creative and sustainable landscapes
- Maintain and repair plant beds, athletic fields, courts, playgrounds and buildings
- Operate and care for vehicles and equipment
- Perform maintenance and mechanical repairs on vehicles and equipment
- Perform janitorial duties and remove garbage and refuse
- Remove snow and ice from properties and maintain ice rinks
- Perform skilled and semi-skilled tasks; i.e., welding, painting, carpentry, electrical and plumbing
- Organize and maintain necessary records and follow written and verbal instructions

A complete job description will be provided to preferred applicants, others by request.

For consideration email (as a PDF), fax or mail your cover letter, resume, references and completed application by **November 22, 2017 application deadline**.

Candidates under consideration will be invited to complete additional knowledge and skills evaluations and asked to submit necessary documents for drivers abstract and background checks. From the pool of candidates employment verification will be made, personal interviews may be offered and onsite skills demonstrations may be required. Pending approval, the final candidate must pass a pre-employment physical and drug test.

**Closing date:** November 22, 2017

**Contact Name:** Mike Fletcher

**Contact Phone:** 630.327.9985 (fax 630.323.5362)

**Contact Address:** 315 Chicago Ave, Clarendon Hills, IL 60514

**Contact Email:** [mikef@clarendonhillsparkdistrict.org](mailto:mikef@clarendonhillsparkdistrict.org)